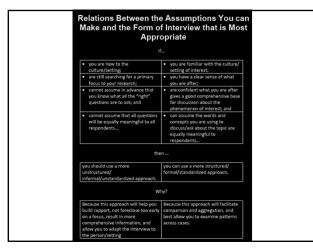


Before You Begin

- Do pilot testing
 - Ideally done with people similar to eventual participants
 - Gives a chance to make sure questions are clear, understandable, order okay, flows from section to section

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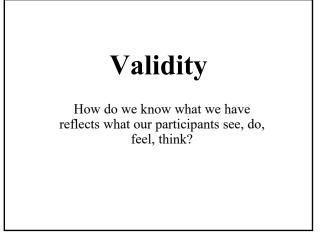
- Make sure people are comfortable
- Be friendly, dress appropriately, make eye contact, show interest/appreciation
- If on your turf, get ready ahead of time. If on theirs, chat while you set up
- Make small talk Helps rapport
- Make sure equipment is working correctly

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Interview Guide Structure

- Semi-structured interviews more flexible, better for rapport, get broader/new info
- Quantitative emphasizes similar *wording*; qualitative emphasizes similar *meaning*
- Start with list of topics arranged in logical order, but be prepared to go with the flow we want participant's logic, not yours

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Validity

- How do we know our data are "true" representations of how people feel/think?
- Several different ways we establish validity in qualitative research
 - Process
 - Procedures

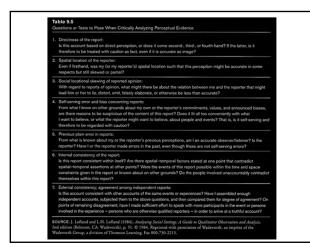
Process

- Time
 - The longer we are in the field, the more difficult it is for us to be bullshat; the more we build relationships
- Rapport

 If you have the interests of the group at heart that will come out over time

- Collaboration
 - Involving participants in a collaborative process before and/or after the project – to give them a stake

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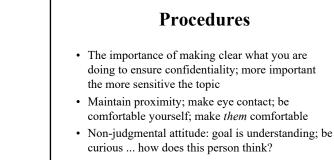


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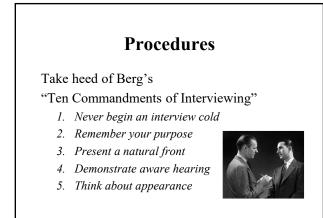
Process

- Triangulation
 - E.g., in MRDS study, surveys gave us distributions; interviews gave us details and allowed us to probe about inconsistencies; observations cross-checked behaviour
- · Being reflexive/self-critical
 - Consider what you bring to the site
 - Critically evaluate your evidence

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Procedures

- 6. *Interview in a comfortable place*
- 7. Don't be satisfied with monosyllabic answers
- 8. Be respectful
- 9. Practice, practice, and practice some more
- 10. Be cordial and appreciative

Interview Guide Structure

- The general structure/process of a semistructured interview looks like this:
 - 1. Friendly chat to make people feel comfortable
 - Transition to the interview; make sure participant understands purpose, role, process; okay to record? [But take notes as well!]
 - 3. Gather basic *background information*: creates a question-response structure; begins rapport

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Interview Guide Structure

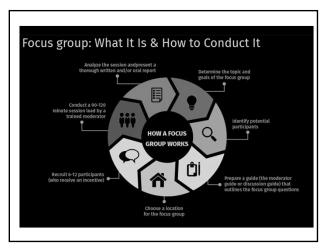
- 4. Some *general opening questions* that are directly related to the topic of the interview. A shift from brief descriptive information to longer more explanatory answers.
- 5. *Key questions* are core questions that address the research question; use of *probes* to encourage lengthier responding
- 6. Closing questions; emotional release
- 7. Answer any questions and say thanks.

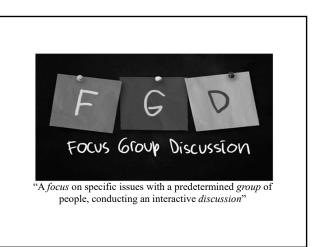
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Online Interviews

- email painful, but ends up with transcript
- with Zoom or similar, confidentiality concerns exist, but a great alternative for less sensitive topics
- advantage that no travel is required, but never as good as in-person unless you have prior relationship

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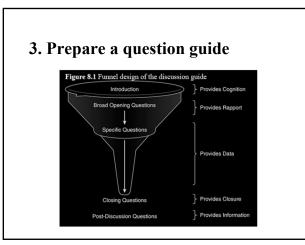
1. Determine topic, goals

- Can be used for exploratory, explanatory or evaluative research
- Less suitable for personal information
- Can identify community or group norms
- Not the topic *per se* that makes the method suitable (or not), but emphasis, participants
- Can supplement opinion polls by articulating reasons behind the opinions

2. Identify potential participants

- Target sampling; similar logic to individual sampling: who can help the most? who is missing from the discussion
- Existing groups can work if sensitive topic, but most focus groups bring together strangers

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3. Prepare a question guide

- List of topics or actual questions helps keep group on track.
- Defined deductively, refined inductively
- Questioning often follows a funnel structure
- Start with introduction to create focus

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3. Prepare a question guide

- Broad opening questions help develop rapport and put participants at ease – Ethics; get everyone talking; no hierarchies
- Key questions then become more specific, focusing on issues of concern to the researcher plus those arising in discussion
- Closing questions help summarize, provide closure, e.g., rank issues in importance

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4. Choose a location

- Can be on site or online or in dedicated labs
- Usual criteria: neutral, quiet, comfortable, no distractions; easy to locate
- · Be careful outside because of sound quality
- Recording can be a challenge depending on number of participants and room





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4. Choose a location

- Many of us were pushed online during the pandemic and ended up doing focus groups on Zoom
- Equal visuals and can record interaction
- More clear who is speaking at any given time; transcription easier re speakers
- Extends geographical reach, but requires good tech on both ends

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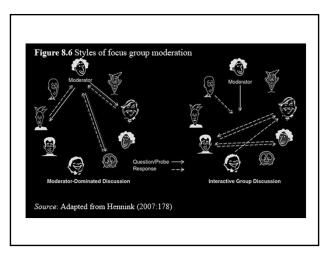
5. Recruit 6-12 participants

- Two issues: homogeneity and familiarity
- Goldilocks groups some diversity helps discussion; too divergent dampens it. Same with expertise, hierarchy. Depends on issue.
- Usually strangers: more anonymity; more detail; but takes longer to develop rapport
- Ideal size varies, but often no more than 12
- Sometimes over-recruit for no-shows.

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6. Moderator conducts session

- Usually two: note taker and moderator
- Characteristics of good moderator similar to interviewer: personable, curious/interested, neutral, listening/questioning, respectful; can think/respond quickly
- But also need group management skills



6. Moderator conducts session

- "A focus group is not an in-depth interview with multiple participants but an interactive discussion between participants" (p.158)
- Various probes mentioned in text that can be used with individuals or group as a whole to engage them, generate discussion
- Activities can also generate discussion, e.g., rank the issues; sort pictures; show and tell

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