

October 2024 General Meeting Minutes

Tuesday | October 1st

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Amelia Shen	
Mantaj Dhillon	President	Denise Siu	
Sophia Don Tranho	Secretary	Harpreet Dubb	
Bavneet Kaur Hothi	Communications Coordinator	Karen Yao	
Mara Liwayway David	Events Coordinator	Sydney Komanac	
sumo	Faculty Liaison	Amandeep Kaur Manan	

Meeting COMMENCED: 07:04 PM

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

- ★ Mantaj & Gahee
 1. Merch
 - a. Stickers
 - Stickers stuck and haven't moved since September 26th
 - b. Hoodies
 - Contacted Kelly and won't be available until 1-15th of October because they don't have the shipment in stock
 2. Square
 - a. Recently got email to verify our business but we're not a business
 - b. Denise called but now can't use the account anymore after the end of the year
 - c. Possibly get invoices through FAS



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3. CAN-CWIC WEST Applications

- a. \$25 regular tickets but have 20 free tickets to be given via simple application process
- b. If 20 tickets fill up then the rest will be subsidized
- c. Start applications ASAP
- d. TODO: posters for CAN-CWIC ticket applications

★ Felicia & Mara

1. Costume Coffin House
 - a. October 21th
 - b. Nice study room with coffee, halloween snacks, and goody bags
 - c. Make the room cozy and spooky
 - d. People can either study or play games
 - e. Possibly host in TASC 9204 or ASB room

★ Avni & Lauren

1. Workday recap
 - a. Wins
 - Liked the resume part
 - Networking was good and fun
 - Good location, near waterfront
 - Coordination was very good, workday appreciated WiCS and gave credit to Avni and Lauren
 - b. Losses
 - Could've been longer. Needed more time to finish reviewing
 - More team-building activities
2. NETGEAR
 - a. Nov 6, 5:30-7:30 pm, @ Netgear Richmond
 - b. Will try getting started ASAP
 - c. Attendance not sure, probably not great due to location
3. Leetcode event Oct 4
 - a. Leetcode is planned every 3 weeks starting on October 21
4. AI for Good Lab Collab
5. Meeting with RTC updates
 - a. Met with them yesterday and just brainstorming
 - Thinking of technical case competition or fashion show
6. Borealis AI email
 - a. CC'ed their manager to set up an office tour
 - b. TODO: Reply to the email and set something up

★ Emily

1. Mentorship Event Recap
 - a. Wins
 - Panels very good and insightful
 - People are talkative!
 - b. Losses

- Underestimated amount of food
- Thanks to Avni and Lauren for the extra food from FallHacks

★ Bavneet

1. WiCS Alumni/Company Monthly Newsletter
 - a. Alumni maillist
 - Don't have access so we'll have to go through Katie and Karina
 - TODO: coordinate with Angela to update on LinkedIn
2. WiCS PAN CAN Collab event
 - a. Haven't gotten back yet
3. UBC Brainstation
 - a. Responded, added to newsletter
4. Regular newsletter
 - a. Tested MailChimp
 - premium feature to use coding features ex. HTML
 - PDF option has button problems due to quantity
 - b. TODO: check out other features for newsletter

★ Sophia

1. Grad Coordinator Elections
 - a. Voting period started
 - b. 1 nomination
 - c. Next time, email nomination survey to grad mailing list

GENERAL

1. Try/CATCH - October 26
 - a. Sponsors
 - b. Hopefully registration opens in the next 2 days
2. Networking Night
 - a. WiE has chosen their leads
 - b. Planning will commence soon
 - c. Will release the organizing committee form soon
3. Lunch & Learn
 - a. Burnaby
 - i. Angela is preparing to email profs
 - b. Surrey
 - i. Jennifer will reach out to professors
 - ii. Can reach out to IAT profs
4. StormHacks x WiCS event
 - a. Bought 2 microphones for karaoke, gonna refund them cause the Amazon ones suck
 - b. Felicia is working on tote bags
 - c. Surge will provide their own microphone and funding for the tote bags
 - d. Surge is going to buy supplies on Thursday, asked if need to buy acrylic paint
 - i. WiCS has it!



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- e. Room will be in SUB 4200
- 5. Open floor
 - a. FAS CS SFU Website
 - i. Waiting on us to give our input
 - ii. Keep computing/wics is nice. Don't want to get shoved two levels down
 - iii. Need to keep meeting minutes page
 - iv. Option 1 is good
 - 1. Just need password protected pages
 - b. Next meeting is CANCELLED

🌟UPCOMING EVENTS

Oct 21	Leetcode Events
Oct 21	Costume Coffin House
Nov 6th	NETGEAR event
This Week	Grad coordinator elections
October 5th	WiCS at StormHacks
Oct 26th	Try/Catch 2024
March 25th	CSE Collab

🌟MOTIONS

Meeting ADJOURNED: 07:49 PM

🌟ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"> ★ Merch ★ Website ★ CAN-CWiC application
Secretary: Sophia	<ul style="list-style-type: none"> ★ Upload minutes ★ Grad election
Treasurer: Mabel	<ul style="list-style-type: none"> ★ Reimbursements <ul style="list-style-type: none"> ○ Common room ○ Mentorship kickoff



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	<ul style="list-style-type: none"> ★ Deposit FAS funding ★ Try/CATCH invoices
Communications Coordinator: Bavneet	<ul style="list-style-type: none"> ★ Send out newsletter ★ WiCS Pan Can initiative ★ UBC Brainstation ★ Networking night ★ Alumni newsletter <ul style="list-style-type: none"> ○ Coordinate with Angela to update on LinkedIn
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none"> ★ Costume Coffin House ★ Networking Night
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none"> ★ Leetcode sessions ★ Try/Catch ★ Netgear <ul style="list-style-type: none"> ○ Details to Anne ★ AI for Good Lab Collab ★ RTC update ★ Reach out to Borealis AI
Marketing Coordinator: Angela	<ul style="list-style-type: none"> ★ Advertise election ★ Midnight Madness chill room marketing ★ Alumni newsletter ★ Burnaby Lunch and Learn
Visual Design Coordinator: Anne	<ul style="list-style-type: none"> ★ Frosh sushi recap ★ Workday recap ★ Mentorship kick-off ★ Netgear ★ CAN-CWiC WEST
Graduate Coordinator: vacant	<ul style="list-style-type: none"> ★
Mentorship Program Coordinator: Emily	<ul style="list-style-type: none"> ★ send out discord invites for mentorship ★ Mentorship recap for Anne(?)
Executive at Large: Vidhi	<ul style="list-style-type: none"> ★ Try/Catch ★ Common room upkeep