



Women in Computing Science Mar 2024 General Meeting

Date: March 27, 2024	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord	Meeting Minutes: Rachel Seong

Meeting STARTED at 7:06PM

ATTENDEES			
EXECUTIVES			
Harpreet	Denise	Sophia	Mabel
Kimia	Mabel	Mantaj	Gahee
Ayana	Rachel		
MEMBERS			

MEETING AGENDA
EXECUTIVE UPDATES
<ol style="list-style-type: none">1. Secretary - RACHEL<ol style="list-style-type: none">a. Meeting minutes uploadedb. Updating photos on the websitec. Will update constitution on the website2. Treasurer - MABEL<ol style="list-style-type: none">a. Working on year-end financial reportb. Will make reimbursements for care packages3. Communications Coordinator - MANTAJ<ol style="list-style-type: none">a. Sent out newsletterb. Sharing external opportunities4. Event Coordinator - AYANA & SOPHIA<ol style="list-style-type: none">a. Movie night social - last social of the term!

- i. Movie: Legally Blonde
- ii. ~ 9 signups so far
- iii. Would like to spend all \$200 left in socials budget on this event
- iv. Deciding on food - bubble tea?

5. Technical Coordinator - KATIE & ARCHITA

- a.

6. Grad Coordinator - KIMIA

- a. BierCraft Grad social
 - i. March 28th
 - ii. 10 signups

7. Mentorship Program Coordinator - KAITLYNN

- a. Mentorship program wrap up party
 - i. Have booked room
 - ii. ~9 RSVPs so far
- b. Most groups have met up

8. Social Media Coordinators - GAHEE & JASMINE

- a. Jasmine will be leading Instagram giveaway next week
- b. FAS announced that the FAS formal photos cannot be shared yet (consent reasons?)
 - i. Will keep track of the status
- c. Will send finance info for FAS Girlies in Surrey to Mabel for reimbursements
 - i. Waiting to receive FAS funding first

 UPCOMING EVENTS

Date	Event
March 28, 2024	BierCraft Grad Social
April 2, 2024	End of Semester Social
April 5, 2024	Mentorship Social
May 15, 2024 (tentative)	AWS event
ONGOING	GDSC x WiCS Hack The Sem
March 18 - 29	WiCS Executive Nominations

April 1 - 12	WiCS Executive Voting
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 DISCUSSIONS

1. Event Recaps
 - a. Mint Tech Talk Social with SFU Blueprint
 - i. 22 attendees
 - ii. Sent out algorithms ppt with attendees
 - iii. Had just the right amount of food
 - iv. Waiting on Blueprint to share how much they went over budget
 - b. Teck Office Tour with Women in Engineering
 - i. Was a fun & insightful event with great speakers, nice office tour, resume reviews, etc.

2. Summer 2024 - Spring 2025 Elections
 - a. Nomination deadline: March 29th
 - i. 12 sign-ups so far
 - ii. Reminders were sent out on 25th, 26th
 - iii. More reminders will be sent out before the deadline
 - iv. Some people were having technical issues with the nomination form


3. End of Semester Care Packages
 - a. Bought all supplies - \$142.92
 - b. Waiting on items to arrive
 - c. Will sort out assembling & hand-out schedules

4. FAS Monthly Meeting update
 - a. People want more FAS involvement @ Surrey
 - b. Some proposed having a Student Affairs Coordinator for Discord channels
 - c. Harpreet gave WiCS updates for March

5. CSDC Monthly Meeting update
 - a. Mantaj shared updates on WiCS event that happened this past month
 - b. Ouldooz said she enjoyed the Lunch & Learn :)
 - c. Ouldooz is trying to secure a budget for us that is more or equal to this years

 ANNOUNCEMENTS

- 1.

 MOTIONS

1. Motion \$200 for Movie night social
 - a. Motioned by Sophia; Seconded by Gahee
 - b. Motion: passed

OPEN FLOOR

1. Have remaining budget from FAS Girlies in Surrey
 - a. Spend more on exec social?
2. Reminder - work on your exec transfer guides!!
 - a. Due by the end of April (more exact deadline TBD)

ACTION ITEMS

RACHEL	<ul style="list-style-type: none">● Update website + upload meeting minutes● Upload constitution
MABEL	<ul style="list-style-type: none">● Reimbursements for care packages, end of sem social, BierCraft Grad social● Finalize finances for 20th Anniversary, FAS Girlies
MANTAJ	<ul style="list-style-type: none">● Send out newsletter● Check email and keep up with correspondence● Add to #external-opportunities
AYANA & SOPHIA	<ul style="list-style-type: none">● End of Semester Social
KATIE & ARCHITA	<ul style="list-style-type: none">● Hack the Sem: Demo Day Preparation● Schneider Electric event planning● AWS event planning
KIMIA	<ul style="list-style-type: none">● Grad BierCraft Social
KAITLYNN	<ul style="list-style-type: none">● End of Semester Mentorship social planning● Mentorship program group check ins● Get photos for recap post
GAHEE & JASMINE	<ul style="list-style-type: none">● Recap: FAS Formal, Teck Office Tour, BierCraft Grad Social, End of Semester Social, End of Semester Mentorship Social● Event reminders: Grad BierCraft, Nominations, Elections, End of Semester Social● Run giveaway

Meeting ADJOURNED at 7:30PM