



Women in Computing Science Feb 2024 General Meeting

Date: February 14, 2024	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord/Hybrid	Meeting Minutes: Rachel Seong

Meeting STARTED at 7:02PM

ATTENDEES

EXECUTIVES

Harpreet	Denise	Mantaj	Rachel
Sophia	Jasmine	Gahee	Ayana
Kaitlynn	Mabel		

MEMBERS

Felicia	sumo		
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MEETING AGENDA

☀️ EXECUTIVE UPDATES

1. Secretary - RACHEL
 - a. Meeting minutes uploaded
2. Treasurer - MABEL
 - a. Sent \$100 to CSSS
 - b. Will update budget estimate for next year to send to CSDC
 - c. Will continue to update school year funding
3. Communications Coordinator - MANTAJ
 - a. Sent out newsletter
 - b. WiCS 20th anniversary planning is going well - 2 days left!
 - c. Sudden technologies reached out showing interest in sponsorship for technical events
 - i. Put Katie and Archita in contact
4. Event Coordinator - AYANA & SOPHIA

- a. Bubble tea bingo social
 - i. Thursday Feb 15th 3-4:30PM
 - ii. 23 signups
 - iii. Ordering 24 bubble teas
 - 1. Thank you Denise for helping with the bubble tea pick up :)
 - 2. Will be first-come first-serve
- b. SFU blueprint x WiCS collab
 - i. SFU blueprint suggested a more technical collab event
 - ii. SFU blueprint will have a discussion in the near future and get back to us

5. Technical Coordinator - KATIE & ARCHITA

- a. Hack-the-sem
 - i. Launch Day
 - 1. Good # of attendance
 - 2. had a presentation and a brainstorming session
 - ii. PM Workshop
 - 1. Had presentation on Product Management done by Kiaan + couple of interactive sessions
 - 2. Used leftover snacks from WiCS and GDSC; no extra expenses
 - 3. Gave \$10 starbucks gift card for PM workshop host
 - iii. Upcoming: initial check-in
 - 1. virtual
 - 2. teams to give us a pitch on their confirmed idea
 - iv. Amount spent for the first workshop?:
 - v. Thinking of having a sponsor as a part of Demo Day as an incentive to keep participants interested throughout the semester
 - 1. will confirm by tomorrow
- b. AWS
 - i. Willing to do a WiCS solo event next semester
- c. Schneider electric
 - i. Waiting on confirmation on a hardware workshop
 - ii. Shared workshop info with WiE
- d. Teck
 - i. Will have 25-30 spaces for the event
 - ii. Have shared event info with WiE

6. Grad Coordinator - KIMIA

- a. Planning the UBC WiCS x SFU WiCS grad collab social

7. Mentorship Program Coordinator - KAITLYNN

- a. Mentorship groups seem to be meeting
- b. Haven't gotten any requests for the \$5 reimbursements from groups

8. Social Media Coordinators - GAHEE & JASMINE

- a. Will continue to post promos for:

- i. hack-the-sem workshops
- ii. reminders for WiCS 20th anniversary ticket sales + bubble tea social

UPCOMING EVENTS

Date	Event
February 14, 2024	FAS Hot Chocolate Social + Painting Valentines event
February 15, 2024	Bubble Tea Social
February 16, 2024	20th Anniversary
March 7, 2024	Lunch & Learn with Parmit Chilana
March 8, 2024	Women in STEM IWD
March 11, 2024	Surrey collab event
March 13, 2024	Lunch & Learn with Ouldooz
March 15, 2024	FAS Formal
ONGOING	GDSC x WiCS Hack The Sem

DISCUSSIONS

1. WiCS 20th Anniversary
 - a. Friday Feb 16th
 - b. Have ~10 ticket left for sale
 - c. Preparing the decorations for the event

2. Lunch & Learn
 - a. Burnaby
 - i. March 7th
 - ii. Faculty: Parmit Chilana
 - iii. Led by Shatavisha
 - i. https://docs.google.com/forms/d/e/1FAIpQLSdDcQ2EC2yRaT6Y8h7A9yHy96gYB7LXXhHOJfwpEaHXDgZUw/viewform?usp=pp_url
 - ii. Promos will go out end of February
 - b. Surrey
 - i. March 13th
 - ii. Faculty: Ouldooz
 - iii. Led by Felicia
 - i. https://docs.google.com/forms/d/e/1FAIpQLScc4m0yZyHj6RElegPOo_ClldwZjPN5IVK-XjclMjuBBFNLA/viewform?usp=sharing

b. Restaurant reservations are made for both lunches

3. Surrey Collaboration Event

a. Currently submitting the grant for the event

4. Summer 2024 - Spring 2025 Elections

a. Election officer: Harpreet

b. Election schedule

i. Nomination Period (10 days): March 18 - 29

ii. Voting Preparation (2 days): March 30 - 31

iii. Voting Period (10 days): April 1 - 12

iv. Voting Results (7 days): April 13 - 19

v. New Exec Handover (12 days): April 19 - 30

Announcements

1. Constitution Meeting - Friday Feb 23 @6pm in #general-meetings vc!

2. Exec Social!

a. Saturday Feb 17th 12:30-3:00PM

b. Bring a blanket!

c. Will play games & watch a movie

3. FAS SAU Meeting -

a. End of February

b. Will work on the WiCS presentation

4. Update key access

MOTIONS

1. Motion \$150 for Surrey Mentor lunch

a. Motioned by Felicia; Seconded by Ayana

b. Motion: passed

OPEN FLOOR

1.

ACTION ITEMS

RACHEL	<ul style="list-style-type: none"> ● Upload meeting minutes ● Update website
MABEL	<ul style="list-style-type: none"> ● Complete budget estimate for next year (deadline: March) ● Reimbursements: Bubble Tea Social
MANTAJ	<ul style="list-style-type: none"> ● Send out newsletter ● Add to external-opportunities ● IWD slides ● Run 20th!
AYANA & SOPHIA	<ul style="list-style-type: none"> ● Run Bubble Tea Social ● Meet with Avni for SFU Blueprint collaboration ● Brainstorm for next social event
KATIE & ARCHITA	<ul style="list-style-type: none"> ● Continue running GDSC hackathon ● AWS event ● Schneider Electric event ● Sudden Technologies event
KIMIA	<ul style="list-style-type: none"> ● UBC event planning
KAITLYNN	<ul style="list-style-type: none"> ● Continue mentorship program ● Start thinking about year end social ● Gift card reimbursements
GAHEE & JASMINE	<ul style="list-style-type: none"> ● Bubble Tea Social recap ● 20th anniversary reminders ● 20th anniversary recap ● Start on Lunch & Learn promotions ● GDSC x WiCS Hack The Sem ● IWD collab event ● Surrey collab planning

Meeting ADJOURNED at 7:35PM