



October 2024 General Meeting Minutes

Tuesday | October 22th

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Karen Yao	
Mantaj Dhillon	President	Dr. Angelica Lim	
Sophia Don Tranho	Secretary	Amandeep Kaur Manan	
Mabel Ling	Treasurer	Denise Siu	
Felicia Jiang	Events Coordinator	Sydney Komanac	
Mara Liwayway David	Events Coordinator		
Lauren Yip	Technical Coordinator		
Angela Kim	Marketing Coordinator		
Emily Qin	Mentorship Program Coordinator		
Vidhi Aggarwal	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 07:00 PM

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

SPECIAL TOPIC

1. Approval of Sexualized Violence Policy (GP 44)
 - a. Dr. Lim:



SFU Women in Computing Science

- i. Helping to support students against inappropriate conduct by staff members
 - ii. Trying to raise awareness and make change
 - iii. I tried to figure out why getting change against the misconduct (ex. Girls being scared to go to class) was so difficult
 1. Major reason was when people are making a report about someone making innuendos or sexual jokes by person in power, trying to report requires you to disclose your name
 2. This means that you are putting yourself into the possibility of the accused knowing who you are
 - iv. Update from meeting with the SFU office
 1. In procedures, there's now a provision for anonymous allegations
 2. Addition considers anonymous allegations against misconduct
 3. Anonymous allegations can be taken into consideration to start investigations
 4. Can contact through link on website to join zoom drop-in session times and make a report
 5. Can drop into zoom sessions to learn how to make a report
 - a. Can turn camera off
 - b. Don't have to tell them your name
 - v. The changes were from a review of the different policies
 - vi. Open period where the office were taking feedback and the staff misconduct was just a part of it
- b. [Policy Here](#)

EXECUTIVE

★ Mantaj & Gahee

1. CAN-CWIC WEST
 - a. Friday!!
 - b. Planning is pretty much done, just small details left
 - c. Tickets still available
2. November WiCS Step Challenge
 - a. Discord engagement not much
 - b. Change duration?
 - c. Step challenge went well
 - First week is very motivated but also midterms
 - Would like shorter duration because more competitive and less circumstances
 - Longer duration means less motivation
 - d. Mini-challenges were good
3. FAS cheque
 - a. Cashed in cheque online
 - b. Funds released on the 25th
 - c. If gonna buy stuff, keep the receipt until after the 25th



SFU Women in Computing Science

★ Felicia & Mara

1. Costume Coffin House
 - a. Wednesday October 30th
 - b. Need people's opinions for event time
 - Create and share poll
 - c. Movie: Coraline
2. Did reimbursements for all of FROSH
3. Waiting on reimbursements for sushi lunch
4. Reached out to winners for Kahoot through email, might contact through discord on claiming prizes

★ Avni & Lauren

1. NETGEAR
 - a. Started promotions
 - b. Aiming for 40-50 participants
 - c. Trying to get in contact with WiE
 - d. Currently at 6 signups
2. Leetcode event
 - a. Early november
 - b. Will have food at the event
 - c. Possibly recruit volunteers to make it bi-weekly
 - Leetcode coordinator to host session
 - d. TODO: reach out to Anne for advertising
3. AI for Good Lab Collab
 - a. Still waiting back on a response
4. Rewriting the Code
 - a. Had meeting with Avni + RTC
 - b. Trying to get something going with them
 - c. Nothing was very set
 - d. Avni is trying to contact them
5. Borealis AI
 - a. "Mori, Huyen" <huyen.mori@borealisai.com>
 - b. raquel.aoki@borealisai.com
 - c. Set up an office tour with Mori
 - d. Raquelle put us in contact with Mori
 - e. Office renovations recently finished

★ Emily

1. Mentorship
 - a. No new updates
 - b. Checking in with mentors

★ Mabel

1. Reimbursements and cheques

★ Bavneet

1. WiCS PAN CAN Collab event

- a. Active on instagram but still haven't replied
- b. UBC started it and wanted to unite different universities
- c. Discord kinda inactive though
 - "Other schools" role for SFU 🙄🙄
2. Regular newsletter config

★ Vidhi

1. New additions to common room
 - a. Got paper napkins
 - b. Moved extra event stuff to filing cabinet and TASC cabinet
 - c. TODO: check snacks supply
 - d. Potential microwave noodle cooking challenge
 - e. Please clean the microwave sign
 - Wipe please
 - f. WiCS Charmin toilet paper 🧻

★ Angela

1. Posted TryCatch Promo and Netgear event
 - a. Gonna put up the NETGEAR poster tomorrow
 - b. Posted stuff

GENERAL

2. Common Room Closure on Oct 28th + 29th
 - a. Doing renovations
 - b. If need, go in through the side door after 9AM
3. Try/CATCH - October 26
 - a. Thursday to make goodie bags
 - b. Wednesday for gathering gifts and getting volunteers
 - c. Currently around 100 sign ups
 - d. TODO: assign roles to volunteers
4. Networking Night
 - a. Getting with organising team
 - b. Having everyone have a chance of putting something WiCS related on resume
 - c. About 9 people applied, going to pick 5
5. Lunch & Learn
 - a. Burnaby
 - i. Dr. Cukierman
 - ii. Dr Diana hasn't replied, possibly because from non-school email
 1. Reach out using WiCS email instead
 - b. Surrey
 - i.
6. UBC WICS X Orbis event
 - a. UBC WiCS reached out
 - b. Similar to the event hosted back in January

- c. Thoughts
 - i. Consistency
 - ii. Attendance was low during last event
 - 1. Possibly because people already went
 - 2. Not many new people entering SFU WiCS for event interest
 - 3. If sponsors of course we're gonna do it
 - iii. Asking for someone on events team to be available for planning
 - 1. Maybe just contact availability
 - 2. Ask Avni or Lauren
- 7. International Women's Day FAS
 - a. FAS wants to do their own event with the help of WiCS and other groups
 - b. Possibly have a chill social event in Burnaby - NON Collab**
- 8. CAGIS Vancouver Event Outreach
 - a. Non-profit wanted WiCS to host event for 10 of their members
 - b. Replied we don't have the capacity for it
 - c. Already have TRY/CATCH
 - d. Forwarded to FAS and Outreach
- 9. Open floor
 - a. Collab with Young Women in Business for International Women's Day Galla
 - i. Not interested in doing much collabs
 - ii. If interested in collab, would be good to work with Amandeep's team
 - iii. Have around 100-150 attendance
 - iv. Time commitment would be bit heavier during January to March
 - 1. WiCS have two core events around that time, might be overwhelming
 - v. Can help promote around WiCS members

🌟 UPCOMING EVENTS

Oct 21	Leetcode Events
Oct 25th	CAN-CWiC West
Oct 25 - 30th	Costume Coffin House
Oct 26th	Try/Catch 2024
Nov 6th	NETGEAR event
March 25th	CSE Collab

🌟 MOTIONS

Meeting ADJOURNED: 07:55 PM

✦ ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"> ★ Merch <ul style="list-style-type: none"> ○ Hoodies ★ Website ★ Grad Coord Onboarding ★ Sponsorship package ★ Lunch and Learn help ★ Networking Night
Secretary: Sophia	<ul style="list-style-type: none"> ★ Upload minutes
Treasurer: Mabel	<ul style="list-style-type: none"> ★ Reimbursements
Communications Coordinator: Bavneet	<ul style="list-style-type: none"> ★ Send out newsletter ★ WiCS Pan Can initiative ★ Networking night ★ Alumni newsletter
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none"> ★ Costume Coffin House
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none"> ★ Leetcode event <ul style="list-style-type: none"> ○ Details to Anne ★ Try/Catch ★ Netgear <ul style="list-style-type: none"> ○ Details to Anne ★ Orbis event
	<ul style="list-style-type: none"> ★ AI for Good Lab Collab ★ RTC update ★ Reach out to Borealis AI
Marketing Coordinator: Angela	<ul style="list-style-type: none"> ★ Alumni newsletter ★ Burnaby Lunch and Learn
Visual Design Coordinator: Anne	<ul style="list-style-type: none"> ★ Leetcode event ★ Costume Coffin House ★ WiCS Mascot reveal
Graduate Coordinator: vacant	<ul style="list-style-type: none"> ★

Mentorship Program Coordinator: Emily	★ Check in with each mentorship group and make sure they are having their meetings
Executive at Large: Vidhi	★ Try/Catch ★ Common room upkeep <ul style="list-style-type: none">○ check snacks supply ★ Bulletin Board <ul style="list-style-type: none">○ Netgear