



Women in Computing Science Mar 2024 General Meeting

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| Date: March 13, 2024 | Facilitators: Harpreet Dubb, Denise Siu |
| Location: Discord | Meeting Minutes: Rachel Seong |

Meeting STARTED at 7:05PM

ATTENDEES

EXECUTIVES

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| Harpreet | Mantaj | Gahee | Kimia |
| Rachel | Kaitlynn | Jasmine | Denise |
| Sophia | | | |

MEMBERS

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| sumo | | | |
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MEETING AGENDA

☀ EXECUTIVE UPDATES

1. Secretary - RACHEL
 - a. Meeting minutes uploaded
 - b. Continuing to update photos on the website
2. Treasurer - MABEL
 - a. Making reimbursements
 - b. Updating funding
 - c. Preparing budget for next year
 - d. Finalizing expenses for NN 2024
3. Communications Coordinator - MANTAJ
 - a. Newsletter sent out
 - b. Finalizing WiCS 20th anniversary post details with CS Blog Post
4. Event Coordinator - AYANA & SOPHIA

- a. SFU Blueprint collab event
 - i. Meeting on Tuesday to discuss event
 - ii. Created and sent out registration form
- b. Will plan another event for this semester

5. Technical Coordinator - KATIE & ARCHITA

- a. Hack-the-sem
 - i. Data science workshop went well
 - ii. Upcoming cloud computing workshop (last workshop!)
- b. AWS
 - i. Event date: May 16th
 - ii. Will continue to discuss details
- c. Schneider Electric
 - i. No updates

6. Grad Coordinator - KIMIA

- a. Grad Biercraft social
 - i. March 28th 5-6PM
 - ii. Created registration form
 - iii. Giving out free item from Happy Hour menu to first 10 signups

7. Mentorship Program Coordinator - KAITLYNN

- a. Sent out reminder for FAS formal
 - i. Will send out one more the day-of
- b. Mentorship program
 - i. Groups are doing well
 - ii. 2 people requested reimbursements (\$5) for group activities
 - iii. Wrap social
 - 1. April 5 (tentative)
 - 2. Ice breakers + meet other groups :)

8. Social Media Coordinators - GAHEE & JASMINE

- a. Will continue to post promos for upcoming events

 UPCOMING EVENTS

| Date | Event |
|----------------|--|
| March 15, 2024 | FAS Formal |
| March 18, 2024 | Hack-the-Sem: Cloud Computing Workshop |
| March 22, 2024 | Mint Tech Talk Social with SFU Blueprint |

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|------------------------------|----------------------------|
| March 26, 2024 | Teck Office Tour |
| March 28, 2024 | BierCraft WiCS Grad Social |
| April 5, 2024 (tentative) | Mentorship Social |
| ONGOING | GDSC x WiCS Hack The Sem |
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| March 18 - 29 | WiCS Executive Nominations |
| April 1 - 12 | WiCS Executive Voting |
| May 16, 2024 (tentative) | AWS event |

DISCUSSIONS

1. Event Recaps
 - a. Lunch & Learn with Parmit Chilana in Burnaby
 - i. Participants really enjoyed hearing Parmit's perspective on WiCS!
 - ii. Had a lot of signups (~14); 5 attendees
 - b. Women in STEM IWD
 - i. Event went well!
 - ii. Lots of food & lots of attendees
 - iii. Note for future: Kahoot has a limit of 20 participants
 - c. Hack the Sem: Data Science Workshop
 - i. Went well!
 - d. FAS Girlies in Surrey
 - i. Went well!
 - ii. Will make a recap post
 - iii. Spent ~\$62 from WiCS' contribution
 - iv. Chloe from SSSS will drop off our paintbrushes borrowed for the event
 - e. Lunch & Learn with Ouldooz in Surrey
 - i. 4 signups; 3 attendees
 - ii. Felicia will share receipt with Mabel soon
2. Summer 2024 - Spring 2025 Elections
 - a. Promos are ready
3. End of Semester Care Packages

- a. Arranged by 5 non-exec volunteers; thank you!
- b. Continuing to purchase items for the packages
- c. Packages will be assembled first week of April

Announcements

N/A

MOTIONS

1. Motion for updated constitution (Mar. 13, 2024)
 - a. Motioned by Denise; Seconded by Gahee
 - b. Motion: passed

OPEN FLOOR

1. Reimburse 1st & 2nd year WiCS members who are participating in the Mountain Madness hackathon?
 - a. Initiative to encourage younger students to participate in hackathons 😊
 - b. Reimburse 5 tickets (\$7 each)
 - c. Participants can apply for reimbursements through a prepared Google form
 - i. Reimburse after they attend the hackathon
 - d. Discuss idea with CSSS
2. WiCS Common room ideas
 - a. Options
 - i. chocolate fountain machine
 - ii. pillows and blankets
 - iii. wics swag
 - iv. cart
 - v. outdoor sports equipment (badminton, frisbee, etc.)
 - vi. better kettle
 - vii. snack bar
 - viii. storage bins
 - b. Suggestion: get an item that is low-maintenance
 - c. Last time to discuss what to get; Harpreet & Denise will select if no other opinions

 ACTION ITEMS

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|-----------------|---|
| RACHEL | <ul style="list-style-type: none">● Update website + upload meeting minutes |
| MABEL | <ul style="list-style-type: none">● Complete budget estimate for next year (deadline: March 19)● Reimbursements - Felicia (Lunch & Learn), FAS Girlies● Finalize finances for IWD, 20th, Networking Night |
| MANTAJ | <ul style="list-style-type: none">● Send out newsletter● Check email and keep up with correspondence● Add to #external-opportunities● Finalize 20th blog post |
| AYANA & SOPHIA | <ul style="list-style-type: none">● Finalize details on Blueprint collab● Plan end of semester social |
| KATIE & ARCHITA | <ul style="list-style-type: none">● Continue Hack the Sem● Teck Office tour● AWS event planning● Borealis AI office tour planning● Schneider Electric |
| KIMIA | <ul style="list-style-type: none">● Finalize Grad Biercraft social details● Brainstorm end of semester grad event |
| KAITLYNN | <ul style="list-style-type: none">● Finalize End of Sem Mentorship social details● Mentorship program group check ins● Get photos for recap post● FAS Formal email reminder |
| GAHEE & JASMINE | <ul style="list-style-type: none">● Posters: Biercraft Grad Social, Mentorship social, Elections● Recap: Surrey Girlies, Surrey Lunch & Learn● Event reminders● Giveaway |

Meeting ADJOURNED at 7:38PM