



Women in Computing Science Feb 2024 General Meeting

Date: February 28, 2024	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord/Hybrid	Meeting Minutes: Rachel Seong

Meeting STARTED at 7:03PM

ATTENDEES

EXECUTIVES

Harpreet	Denise	Mabel	Gahee
Ayana	Kimia	Archita	Rachel
Sophia			

MEMBERS

Angela	sumo		
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MEETING AGENDA

EXECUTIVE UPDATES

1. Secretary - RACHEL
 - a. Meeting minutes uploaded
 - b. Set WiCS About page as the main page on the WiCS website
2. Treasurer - MABEL
 - a. Created budget breakdown report for CSDC
 - b. Will make reimbursement for motions
 - c. Figuring out finances for WiCS 20th anniversary & Networking night 2024
3. Communications Coordinator - MANTAJ
 - a. Newsletter went out
 - i. Will add a link to the meeting minutes
 - b. Attended the CSDC meeting on behalf of WiCS
4. Event Coordinator - AYANA & SOPHIA

- a. Collab with SFU Blueprint
 - i. Date/Time: March 22nd 3-5PM
 - ii. Ted-talk + networking
 - 1. Talk topic: algorithms that are good to know for interviews
 - 2. Speaker: Masters student from SFU Blueprint
 - iii. Food: pizza
 - iv. Expenses
 - 1. SFU blueprint is contributing \$50; WiCS is covering the rest (mostly pizza)
 - 2. Pizza for a large group can get expensive; provide snacks instead?
 - v. Attendees
 - 1. SFU blueprint wanted to open up the event to all students
 - 2. Should ensure that at least half of the spots can be WiCS members, since we are covering a large portion of the costs
- b. Could plan one more smaller event for this semester

5. Technical Coordinator - KATIE & ARCHITA

- a. Hack the sem
 - i. Sudden Technologies wanted to sponsor the hackathon
 - 1. Will allow sponsor to give a 15 min presentation + have a company rep in the judging committee
 - ii. Will send out registration form for next workshop
 - iii. Teams are keeping up the spirit 😊
- b. Borealis AI
 - i. Was interested in hosting an office tour
 - 1. Their new office will be available in April; could postpone the event to next term
- c. Teck Office Tour
 - i. March 26th
 - ii. WiE will be involved as well
- d. Discussing collabs with AWS and Schneider Electric

6. Grad Coordinator - KIMIA

- a. Grad Biercraft social
 - i. Date: likely March 21st
 - ii. Will send out details by tomorrow
- b. UBC WiCS never responded; will discard the idea of a UBC x SFU joint social

7. Mentorship Program Coordinator - KAITLYNN

- a. Received some photos from mentorship groups
 - i. will share them with social media coordinators for mentorship program related posts

8. Social Media Coordinators - GAHEE & JASMINE

- a. Will post lunch & learn poster
- b. Yet to receive WiE's response to the suggestion of making a collaborative IWD post
- c. Please get event details to Gahee early in advance so that there is enough time to prepare posters

UPCOMING EVENTS


Date	Event
March 7, 2024	Lunch & Learn with Parmit Chilana in Burnaby
March 8, 2024	Women in STEM IWD
March 11, 2024	FAS Girlies in Surrey
March 13, 2024	Lunch & Learn with Ouldooz in Surrey
March 15, 2024	FAS Formal
March 21, 2024	BierCraft Grad Social
March 22, 2024	SFU Blueprint collab social
March 26, 2024	Teck office tour
ONGOING	GDSC x WiCS Hack The Sem

DISCUSSIONS

1. WiCS 20th Anniversary
 - a. Event went well; received positive feedback!
 - i. “Best student-led event I’ve seen” - alumni
 - b. Will have last meeting on upcoming Monday

2. Lunch & Learn
 - a. Will add 1 more student seat for these events
 - i. Now 5 students + 1 faculty
 - b. Burnaby
 - i. 13 signups
 - ii. Will select attendees this week
 - c. Surrey
 - i.

3. FAS Girlies in Surrey
 - a. Date/time: March 11th 1:30-5PM
 - b. Location: SFU Surrey Engineering building (exact room TBD)
 - c. Will buy 36 tote bags - \$200
 - d. WiCS is contributing \$150
 - e. Food: sushi, pizza, samosas, etc.
 - f. Will send out promos after event room is booked
 - g. Contact Gahee if interested in helping set up the event

4. Summer 2024 - Spring 2025 Elections
 - a. Election officer: Harpreet
 - b. Election timeline has been shared with marketing team
 - c. Will work on the web survey for the election
5. End of Semester Care Packages
 - a. Need a volunteer to organize it; can be non-exec
6. Constitution
 - a.  WiCS Constitution February 2024
7. International Women's Day Social
 - a. Friday March 8th 3-6PM
 - b. Mantaj has created slides; will share with other clubs so that they can add their portion to it
 - c. Would be helpful to have some volunteers setup/cleanup
 - d. Ayana will speak about WiCS at the event; script will be provided
8. FAS Meeting updates
 - a. Drew left the Student Affairs role; new person: Nancy
 - i. Nancy is available on both campuses
 - ii. Nancy will create a master sheet for all clubs to add their events to, in order to prevent conflicts
 - b. Shared guidelines about working with minors
9. CSDC Meeting updates
 - a. Will soon have a meeting for next year's budget
 - b. Proposed a CAN-CWIC watch party + our own smaller-scale event in Vancouver
 - i. Need more details in order to discuss; will bring topic up at the budget meeting

Announcements

1. Execs - start reviewing Transfer guides for next execs!
 - a. @ WiCS google drive
 - b. Update info as needed
 - c. Due at the end of April (exact date TBD)

MOTIONS

1. Motion \$100 for SFU Blueprint collab
 - a. Motioned by Ayana; Seconded by Kimia
 - b. Motion: passed
2. Motion \$150 for International Women's day event
 - a. Motioned by Ayana; Seconded by Angela
 - b. Motion: passed

3. Motion \$32.42 for Common room supplies
 - a. Motioned by Denise; Seconded by Mantaj
 - b. Motion: passed

4. Motion \$30.15 for WiCS social
 - a. Motioned by Denise; Seconded by Mantaj
 - b. Motion: passed

5. Motion \$150 for Burnaby Lunch & Learn w/ Parmit
 - a. Motioned by Denise; Seconded by Mantaj
 - b. Motion: passed

OPEN FLOOR

1. WiCS display case & common room ideas?
 - a. Wallpaper for WiCS display case
 - b. Get more framed photos
 - c. A kettle for the common room
 - d. New microwave

 ACTION ITEMS

RACHEL	<ul style="list-style-type: none"> ● Upload meeting minutes ● Update website
MABEL	<ul style="list-style-type: none"> ● Complete budget estimate for next year (deadline: March) ● Reimbursements ● Coordinate Networking Night and 20th Anniversary finances
MANTAJ	<ul style="list-style-type: none"> ● Send out newsletter ● Check email and keep up with correspondence ● Add to #external-opportunities
AYANA & SOPHIA	<ul style="list-style-type: none"> ● Finalize details on Blueprint collab ● Help out with IWD event ● Consider planning one smaller events
KATIE & ARCHITA	<ul style="list-style-type: none"> ● Continue Hack the Sem ● Borealis AI office tour planning ● Teck office tour planning ● Schneider Electric ● AWS
KIMIA	<ul style="list-style-type: none"> ● Grad BierCraft Social planning ● UBC WiCS event
KAITLYNN	<ul style="list-style-type: none"> ● Mentorship program group check ins ● End of Semester social planning ● Get photos for recap post
GAHEE & JASMINE	<ul style="list-style-type: none"> ● Posters: FAS Girlies in Surrey, Lunch & Learn with Ouldooz in Surrey, Biercraft Grad Social, SFU Blueprint collab social, Teck office tour, Mentorship social ● Event reminders ● IWD giveaway

Meeting ADJOURNED at 8:05PM