{WiCS}

SFU Women in Computing Science

July 2024 General Meeting Minutes

Monday | July 15th

Location: Discord	Meeting Chair: Mantaj Dhillon & Gahee Kim
Meeting Minutes: Sophia Don Tranho	

ATTENDEES	
✨CORE EXECUTIVES	
Gahee Kim	President
Mantaj Dhillon	President
Sophia Don Tranho	Secretary
Mabel Ling	Treasurer
Bavneet Kaur Hothi	Communications Coordinator
Felicia Jiang	Events Coordinator
Mara Liwayway David	Events Coordinator
Avni Kapoor	Technical Coordinator
Lauren Yip	Technical Coordinator
Angela Kim	Marketing Coordinator
Bermet Burkanova	Graduate Coordinator
sumo	Faculty Liaison
✨UNION MEMBERS	
Ellie	WiCS Member

Meeting COMMENCED: 7:01 PM

AGENDA and TOPICS DISCUSSED

{WiCS}

SFU Women in Computing Science

✨ONGOING INITIATIVES

1. FAS funding application
   a. No updates: Need to wait until July 22nd
2. Grad social event recap
   a. 5 other students attended
   b. Got all receipts
      i. TODO: send receipts to Mabel for reimbursement
   c. Water-based activity ideas for the next summer event
      i. Subsidized cost/reimbursement
3. WiCS x WIE Summer Social
   a. Floral dress-up picnic by the AQ pond on July 22
   b. Shortcut has been added!
      i. Doesn't include assets but form is inside
   c. Has the link to the forms been added to the linktree?
      i. yes
   d. Currently underbudget
4. Resume Review
   a. 24 registrants so far-> please get your friends to apply and also execs pull up! Reviewers are here
      i. Would like 30 registrants
   b. Need some moderators for breakout rooms to keep conversation going -> any volunteers?
      i. Gahee
   c. Found speakers
      i. TODO: email speakers
5. Summer Lunch & Learn
   a. Picked participants
   b. Lunch on July 26 at 12:15pm
6. Try/Catch Updates
   a. Approximates of what the roles will look like
   b. I have been slammed so haven't had the chance to add all action items but will do it today at an odd hour at night - Avni
   c. Send sponsorship package to Katie Hearn asap
7. Leetcode event
   a. After resume review :D need a second right now - most of the question prep work is done
   b. We are thinking - one session before this semester ends and then biweekly can start in fall since it is slightly delayed at this point sorry
   c. Introductory leetcode event somewhere during the 3rd/4th week of July and another session a month after
8. Mascot
   a. Hoodies?
      i. Embroidered vs vinyl print

1. Embroidered more expensive
    ii. 2 rounds of hoodies
        1. Get small batch of lavender hoodies, maybe 10, to sell for fall

9. Mentorship
    a. Mentor Applications will open soon! Deadline will be August 21 (Thoughts on making it earlier?)
    b. I'd love to have it added to the next newsletter + posted on IG!
    c. Mentorship Program Guide: 📄 WiCS Mentorship Program Guide . Drafted document with a tentative timeline for the mentorship program.
        i. @Technical Coordinators, I'm thinking it would be nice to host a technical event in February/March for the mentees around personal projects/anything career related! Any other technical events, I can also add it to the timeline to increase reach.
        ii. Open up event to other students

10. CAN-CWiC
    a. 2 grants, $1000 each
    b. Don't advertise yet because registration is not open
    c. FAS declined offering money for grant

11. Girlies Noon
    a. Early September - thinking of integrating with SSSS FROSH
        i. Before or during FROSH week

12. FROSH
    a. Current schedule:
        i. Orientation (Monday): 10:30AM - 3:00PM (actual orientation @ 11:00AM - start scavenger hunt here)
        ii. Hike (Tuesday): 12:00PM - 2:00PM
        iii. PacMacro (Wednesday): 3:30PM - 6:00PM
        iv. BBQ (Thursday): 5:00PM - 8:00PM
        v. Midnight Madness (Friday-Saturday): 7:00PM - 10:00AM
    b. Isabelle (CSSS President) let us know that Thursday lunch might work best?
    c. Mara and I are thinking to "steal" froshees away during Midnight Madness for "Girlies Sleepover" vibes
        i. Maybe a movie (lol will they fall asleep?)
        ii. Midnight Ramen
        iii. Hwachae?
        iv. Midnight Walk
        v. PPT night with different prompts
    d. Host event before Midnight Madness?

13. Welcome Day:
    a. 9:45 AM- 11:15 AM on September 3rd in B9201, Burnaby
    b. Vidhi will make the slides, Felicia will be in attendance! Any others?!
        i. Mantaj will try
        ii. Mara will come

14. Open floor
    a. Hii everyone! I'm looking to sell my tickets to Taylor swift for Thursday Nov 21 The Eras tour at Rogers Centre, Toronto. Would anyone be interested in them? MSG me

✨UPCOMING EVENTS

July 26	Dr. Angelica Lim Lunch & Learn
July 22	WiE x WiCS Petals and Par-Tea Picnic
July 19th	Resume Review
Late July	Leetcode Event
August?	Beach day???

✨NEW TOPICS

1. NETGEAR Inquiries

✨MOTIONS

1. MOTION $200 to pay Lauren Yip for Summer Lunch and Learn 2024
    a. Motioned by Lauren Yip
    b. Seconded by Felicia Jiang
    c. Motion: Passed
2. MOTION $150 to pay Mara Liwayway David for the WiE x WiCS Petals and Par-Tea Picnic
    a. Motioned by Mara Liwayway David
    b. Seconded by Angela Kim
    c. Motion: Passed

Meeting ADJOURNED: 7:51 PM

✨ACTION ITEMS

Presidents: Gahee & Mantaj	★ Hoodies and lanyards ★ Mantaj: Follow up with Angelica about CAN CWIC grants
Secretary: Sophia	★ Upload minutes ★ Update website with new events and edit past events
Treasurer: Mabel	★ FAS Funding

Communications Coordinator: Bavneet	★ Newsletter
Events Coordinators: Felicia & Mara	★ Girlies Noon ★ WiCS x WiE collab ★ FROSH inquiries
Technical Coordinator: Avni & Lauren	★ Leetcode sessions ★ Try/Catch ★ Lunch and Learn ★ Lauren: Take pics ★ Email speakers for the resume review ★ NETGEAR Inquiries
Marketing Coordinator: Angela	★ Post Lunch and Learn and the Movie night recap ★ WiCS x WiE event marketing
Visual Design Coordinator: Anne	★ Mascot ★ Lunch and Learn recap ★ Resume Review recap
Graduate Coordinator: Bermet	★ Grad meeting ★ Send receipts to Mabel for reimbursement
Mentorship Program Coordinator: Emily	★ Finish a draft of the mentorship guide. ★ Send out mentor application blurb to Bavneet for the next newsletter ★ Request mentor application visual from Anne ★ Meet with Bermet to discuss grad mentorship organization/structure
Executive at Large: Vidhi	★ Try/Catch ★ Bulletin Board (Lunch and Learn recap)