



# December 2024 General Meeting Minutes

Tuesday | December 3rd

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

## ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Amelia Shen	
Mantaj Dhillon	President	Sydney Komanac	
Sophia Don Tranho	Secretary	Raghad Alabdalla	
Mabel Ling	Treasurer	Aniyah Bohnen	
Felicia Jiang	Events Coordinator		
Mara Liwayway David	Events Coordinator		
Lauren Yip	Technical Coordinator		
Angela Kim	Marketing Coordinator		
Emily Qin	Mentorship Program Coordinator		
Vidhi Aggarwal	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 07:03 PM

## AGENDA & TOPICS DISCUSSED

### ✨ ONGOING INITIATIVES

#### EXECUTIVE

- ★ Mantaj & Gahee - Presidents

1. November WiCS Step Challenge
  - a. 39 participants
  - b. DMed winners
  - c. Possible low-effort December step challenge
2. Hoodies
  - a. Been handing out hoodies
  - b. Sold 28 hoodies
  - c. 1 XS, 4S, 5M, 7L, 1XL hoodies leftover
    - 18 leftover
  - d. 1 person hasn't picked up hoodie, will ask to pick up in spring
  - e. Pop-up hoodie sale during clubs day
    - Not allowed to sell at clubs day but advertising is okay
  - f. Poll about hoodies
3. Annual Sponsorships
  - a. [Annual sponsorships outline](#)
  - b. Leave feedback on outline
  - c. Tier ideas
    - Not sure about pricing yet

★ Felicia & Mara - Events Coordinators

1. Exec social
  - a. Poll results decided on January
  - b. Should be able to reimburse execs
  - c. Poll for exec opinion or have execs show up?
    - Voting is usually diverse
  - d. Karaoke, ice skating, community bonding
  - e. TODO: create a whentomeet to decide date
2. January events
  - a. Skating during January or February
  - b. Recommend doing first event very early in year rather than mid-semester or later
3. Inventory check
  - a. Will do in early January
  - b. Update plate count and events archive sheet

★ Avni & Lauren - Technical Coordinators

1. NETGEAR
  - a. Emailed last week, no response yet
  - b. Get notebooks if they want to but Canada Post strike
2. Borealis AI recap
  - a. Lots of people. Turn out was good!
  - b. Very inclusive towards women and everyone got to network with employees
  - c. Since it was Borealis, the event was more catered to grad and masters students
  - d. Co-op opportunities were available and suggested attendees to join
    - Not much discussion about internships
  - e. Was also kinda a company social too



SFU Women in Computing Science

- f. Went overtime but wasn't rushing people out
- g. RBC asked for people's resumes, sent them already
- 3. Orbis
  - a. Want to reschedule for March 26
  - b. CSE event is on March 25
    - Potential conflicts
  - c. Only need 20 people to attend
- 4. Leetcode Coordinator recruitment
  - a. Technical event in spring semester
  - b. Leetcode event and have event where people teach what they want to teach
  - c. Mid-early January
- ★ Bavneet - Communications Coordinator
  - 1. CSDC meeting
    - a. Everyone busy so meetings will stop
    - b. Next semester have monthly meetings
- ★ Angela - Social Media
  - 1. Created Lunch and Learn recap, hoodie promo, and care package promo
  - 2. Will post RBC post when recap ready
  - 3. TryCatch Recap
    - a. Still editing photos

### GENERAL

- 1. Networking Night
  - a. Reaching out to mentors
    - i. Reach out to Mantaj or Serena about ppl you wanna invite
- 2. End of Semester Care Packages
  - a. Gave out 2 during the morning
  - b. Gave out the rest of them during afternoon
  - c. Stickers were popular
- 3. Google Workspace *Premium*
  - a. Need domain name
  - b. Don't think WiCS has one yet
  - c. We have WiCS.sfu.ca, not sure if it works with that
  - d. Or buy a domain name
    - i. sfuwics.ca, sfuwics.com, sfuwics.tech (pricey)
    - ii. \$28/year
- 4. Common Room
  - a. Switch and TV
    - i. Rules
      - 1. No rough play
      - 2. All consoles and remotes must be on TV stand when done
      - 3. Switch, TV, and accessories can't leave common room

- ii. Should label it with WiCS in permanent marker
  - b. Couch
    - i. Shampoo couch with rug shampooer
    - ii. Request cleaning facility because they have supplies
    - iii. Keep couch vs getting new couch
      - 1. Keeping is easier and couch already fits with common room layout
- 5. Cosmos merch
  - a. Told Anne to start making
  - b. Darker apparel and create print with large cosmos design on back
- 6. WiCS stamps
  - a. Ordered 3 stamps,
    - i. 1 Cosmos, 1 WiCS, 1 smaller WiCS
- 7. WiCS wrap-up post
  - a. Anne is currently busy to do design
  - b. Or do linkedin post with no design, just write up
  - c. Video recap
    - i. If have any photo or videos, send to Angela on discord
- 8. Open floor
  - a. EA sponsorship
    - i. Sophia said EA employee wants to reach out and help WiCS with an event
      - 1. Technical event?
    - ii. EA will be willing to sponsor an event and provide things like free sims codes.. Etc
      - 1. Wait for annual
  - b. Try/CATCH
    - i. Visual team hasn't been told to give recap post so need to give reminder

## 🌟UPCOMING EVENTS

Jan 30th	Networking Night
Early March	IWD Collab
March 25th	CSE Collab
March 26th	Orbis Office Tour

## 🌟MOTIONS

- 1. MOTION \$160 to pay for Care Packages
  - a. Motioned by Amelia Shen
  - b. Seconded by Emily Qin
  - c. Motion: Passed

Meeting ADJOURNED: 07:54 PM

✦ ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"> <li>★ Merch <ul style="list-style-type: none"> <li>○ Hoodies</li> <li>○ Cosmos merch</li> </ul> </li> <li>★ Website</li> <li>★ Sponsorship package</li> <li>★ Networking Night</li> <li>★ Couch logistics</li> </ul>
Secretary: Sophia	<ul style="list-style-type: none"> <li>★ Upload minutes</li> <li>★ EA logistics</li> </ul>
Treasurer: Mabel	<ul style="list-style-type: none"> <li>★ Reimbursements</li> </ul>
Communications Coordinator: Bavneet	<ul style="list-style-type: none"> <li>★ Send out newsletter</li> <li>★ WiCS Pan Can initiative</li> <li>★ Networking night</li> </ul>
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none"> <li>★ International Women's day</li> <li>★ Inventory check</li> <li>★ Social event for early Jan</li> </ul>
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none"> <li>★ Orbis event</li> <li>★ Technical workshops</li> <li>★ Netgear wrap-up</li> <li>★ Try/CATCH recap</li> </ul>
Marketing Coordinator: Angela	<ul style="list-style-type: none"> <li>★ Try/CATCH recap</li> <li>★ End of year wrap up video</li> </ul>
Visual Design Coordinator: Anne	<ul style="list-style-type: none"> <li>★ Borealis AI recap</li> <li>★ Ms Claus recap</li> <li>★ Cosmos Merch</li> </ul>
Graduate Coordinator: vacant	<ul style="list-style-type: none"> <li>★</li> </ul>
Mentorship Program Coordinator: Emily	<ul style="list-style-type: none"> <li>★ Mentorship</li> </ul>
Executive at Large: Vidhi	<ul style="list-style-type: none"> <li>★ Common room upkeep <ul style="list-style-type: none"> <li>○ check snacks supply</li> </ul> </li> <li>★ Bulletin Board</li> </ul>

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