



November 2024 General Meeting Minutes

Tuesday | November 19th

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Amelia Shen	
Mantaj Dhillon	President	Malaika Qureshi	
Sophia Don Tranho	Secretary	Sydney Komanac	
Mabel Ling	Treasurer	Isabelle Kwan	
Bavneet Kaur Hothi	Communications Coordinator	Aniyah Bohnen	
Felicia Jiang	Events Coordinator		
Mara Liwayway David	Events Coordinator		
Avni Kapoor.	Technical Coordinator		
Lauren Yip	Technical Coordinator		
Angela Kim.	Marketing Coordinator		
Anne Jiao.	Visual Design Coordinator		
Emily Qin	Mentorship Program Coordinator		
Vidhi Aggarwal	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 07:04 PM

AGENDA & TOPICS DISCUSSED

ONGOING INITIATIVES

EXECUTIVE

★ Mantaj & Gahee

1. November WiCS Step Challenge
 - a. Around 35 people in the challenge
 - b. Google dinosaur mini game going on
2. Sponsor survey
 - a. <https://forms.gle/E4uGD2A19CeKjom7A>
 - b. 31 responses - PLEASE FILL IN IF YOU HAVEN'T (only takes 1 minute)

★ Felicia & Mara

1. Mrs Clause's Cozy Corner
 - a. November 25th, Monday from 2-4:30PM in TASC 9204
 - b. 4 Christmas stations
 - Cookie decorating
 - Hot Chocolate Bar
 - Christmas pipe cleaner craft
 - Polaroid photo station
 - TODO: get more polaroid film
 - Got 6 signups
 - Could advertise it more to Grad students- cs-grads-women@sfu.ca
 - To promote engagement with grad students
2. International Women's Day with Women in STEM
 - a. Haven't started planning
 - b. President of Women in Stem said she'd messaged when they'd start

★ Avni & Lauren

1. NETGEAR recap
 - a. Attendance was low
 - Around 20% no shows
 - b. Event went good overall
 - Everyone was very engaged
 - Presentation went well
 - c. NETGEAR going to ship notebooks to ASB
2. Workshop
 - a. Don't think it's going to work out
 - b. Pretty late to advertise and schedules are getting busy
3. Borealis AI
 - a. November 27th from 4-6pm
 - b. Started promotions
 - c. 23 signups, aiming for 40

★ Bavneet

1. WiCS PAN CAN Collab event
 - a. Moved event to next semester
2. Regular newsletter config
 - a. Send not as draft (do not schedule) then it's okay formatting
 - b. TODO: advertise Mrs Claus's Cozy Corner to grads

★ Emily

1. Mentorship
 - a. Possibly doing technical event in February
 - b. How to get started on a personal project
 - c. Want to do it as a collab

GENERAL

1. Networking Night
 - a. January 30th, Thursday
 - i. 31st as a backup, haven't booked room yet
 - ii. Reached out to 5 sponsors
 1. SAP and Workday responded
 - iii. Working on sponsorship packages
 - iv. Sent out all booking information
 - v. Finance team created budget
2. End of Semester Care Packages
 - a. Discussed supplies
 - i. pens, stickers, scrunchies, and bookmarks
 - ii. TODO: buy supplies, bags, pens
 - iii. Going to assemble 20 bags
3. Hoodies
 - a. Photoshoot
 - i. Took a lot of pictures for marketing
 - ii. TODO: upload photos to WiCS drive in Hoodie folder
 - iii. Filmed a Tik Tok
 - b. Will be \$38/hoodie
 - c. Can ask and e-transfer any exec for a hoodie, tell them if you took it and what size
4. Lunch & Learn
 - a. Surrey
 - i. **Jennifer's Update:** the location will be at [KINTON RAMEN](#), on Wed, Nov 27th at 11:00 AM
5. Common Room
 - a. Gahee and Mantaj bought supplies
 - i. Kirkland body lotion
 - ii. Faux fur blankets
 - iii. Babybel cheese
 - iv. TV!! 📺

- v. Animal Crossing Edition Nintendo Switch!!
- vi. Switch games
 - 1. Super Smash Bros
 - 2. Just Dance
 - 3. Super Mario Bros 2021
- b. Pull-out couch potentially??
- c. Looking into anti-theft stuff for switch
- d. Maybe get moving stand for TV
- 6. Open floor
 - a. Denise wrote an article for the PEAK about WiCS and it got published 🎉
 - b. Make new spreadsheet for events archiving

🌟UPCOMING EVENTS

Nov 19-21st	PAN-CAN SAP collab event
Nov 27th	Borealis AI Office Tour
Early Dec	Full-Stack Project workshop
Nov 27	Lunch + Learn Surrey
Jan 13th	Orbis Event w/UBC
March 25th	CSE Collab

🌟MOTIONS

- 1. MOTION \$30 for Common Room snacks and lotion
 - a. Motioned by Gahee Kim
 - b. Seconded by Isabelle Kwan
 - c. Motion: Passed

Meeting ADJOURNED: 07:50 PM

🌟ACTION ITEMS

Presidents: Gahee & Mantaj

- ★ Merch
 - Hoodies
- ★ Website
- ★ Sponsorship package
- ★ Networking Night
- ★ TV and



SFU Women in Computing Science

Secretary: Sophia	★ Upload minutes
Treasurer: Mabel	★ Reimbursements
Communications Coordinator: Bavneet	<ul style="list-style-type: none"> ★ Send out newsletter ★ Send solo email for Christmas event to wics-members@sfu.ca and cs-grads-women@sfu.ca ★ Newsletter alternatives ★ WiCS Pan Can initiative ★ CSDC Meeting ★ Networking night
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none"> ★ Costume Coffin House giftcards ★ Mrs. Clause Cozy Corner planning ★ International Women's day
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none"> ★ Find workshop host/change event ★ Borealis AI ★ Netgear ★ Orbis event
Marketing Coordinator: Angela	★ Burnaby Lunch and Learn
Visual Design Coordinator: Anne	<ul style="list-style-type: none"> ★ Borealis AI ★ Surrey Lunch & Learn
Graduate Coordinator: vacant	★
Mentorship Program Coordinator: Emily	★ Mentorship
Executive at Large: Vidhi	<ul style="list-style-type: none"> ★ Common room upkeep <ul style="list-style-type: none"> ○ check snacks supply ★ Bulletin Board <ul style="list-style-type: none"> ○ Step challenge recap ○ Cosmos front page? ○ Spooks and Sweets recap