

September 2024 General Meeting Minutes

Tuesday | September 17th

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Amelia Shen	
Mantaj Dhillon	President	Peb Kamdar	
Sophia Don Tranho	Secretary	Aiko Liu	
Bavneet Kaur Hothi	Communications Coordinator	Amandeep Kaur Manan	
Lauren Yip	Technical Coordinator	Quinn Nguyen	
Emily Qin	Mentorship Program Coordinator		
sumo	Faculty Liaison		

Meeting COMMENCED: 07:05 PM

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

- ★ Mantaj & Gahee
 1. CAN-CWiC
 - a. SFU event with Q&A, networking on October 25
 - b. Finalizing sponsors, Eventbrite page
 - c. Sent out poster submissions
 2. CDSC meeting recap
 - a. Some pressure to get more diversity ex. Indigenous, non-binary, etc.
 - b. Incorporate more groups of diversity to not dilute promoting women
 - c. No funding for diversity speakers



SFU Women in Computing Science

★ Felicia & Mara

1. Frosh
 - a. WiCS Lunch recap
 - b. Midnight Madness chill room recap
 - c. Went good, post-mortem minutes, pictures uploaded
2. Club's Day
 - a. Good food and new friends 🍷

★ Avni & Lauren

1. Workday - promote!! Need 10-15 more ppl
 - a. Promote one more time
 - b. September 25th 5:30PM - 7:30PM
2. NETGEAR - Oct 2 - Longer Event
 - a. Contact said office tour and current co-op's at NETGEAR will take students to workspace and show them around, work in a day
 - b. Panel with current female engineers
 - c. Mini session by human resources ex. Elevator pitch/practice
 - d. Meet on Thursday and finalize details
 - e. In case we don't meet 50-60 capacity limit, ask if it's okay to bring males to attend and ask UBC WiCS if they want to come
 - TODO: ask UBC WiCS
 - f. TODO: send promotions to WiE
3. Leetcode event - when Avni comes back (tomorrow)
 - a. TODO: start promotions
4. Borealis AI email

★ Emily

1. Mentorship
 - a. Apply to be a mentee by September 23!!
 - b. TODO: book TASC for early October

★ Bavneet

1. WiCS Alumni/Company Monthly Newsletter
 - a. Didn't use template, unsure on blurb size
 - b. Promote WiCS
2. UBC Brainstation
 - a. Says they will send link when they're ready to promote
3. WiCS PAN CAN Collab event
 - a. Received email

★ Sophia

1. Grad Coordinator Elections
 - a. Will start today

GENERAL

1. Try/CATCH - October 26
 - a. Sponsors



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- i. Met Vidhi and sent to-do list
 - ii. Doing weekly meetings
 - iii. At \$7,000, aiming for \$10,000
 - b. Budget
 - c. Merch
 - i. Starting to order merch
 - d. Workshops
 - i. 4 confirmed workshops
 1. Python, intro to web dev, figma, raspberry pi
 - ii. TODO: find panelists
2. Networking Night
 - a. Collab with WiE during January/February
 - b. Lead: Bav
3. Lunch & Learn
4. CSE Security establishments collab
 - a. ~ March 25th
 - b. Willing to do workshop/event + info session
5. Clubs Day
 - a. Surrey
6. Common Room stuff!
 - a. Cup noodles with bowls to actually use
 - b. protein/granola bars
 - c. Juice and pop in fridge
 - d. Hair ties
 - e. Small candies ex. Kopico, chocolates
 - f. More turtle chips
 - g. Heat pads <https://www.amazon.ca/gp/product/B08MV3Z3GK>
 - i. Reusable or disposable or electric
 - ii. Costco has disposable bulk ones
 1. Kinda pricey though
7. Go over Funding for the year for each initiative
 - a. Sheet in google drive, 2024-2025 FAS Funding
8. Open floor
 - a. Mentor Lunch
 - b. Budget
 - i. \$500 burnaby
 - ii. \$300 surrey
 - iii. \$500 fas
 - iv. \$1950
 - v. \$500 mentorship
 - vi. \$300 grad events
 - vii. \$400 common room
 - viii. \$250 alumni coffee chats



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- ix. \$100 online contests
- x. \$1000 WiCS swag
- xi. \$450 end of semester care bags
- xii. \$300
- xiii. \$750 conference reimbursements
- xiv. \$300

🌟UPCOMING EVENTS

Fall	Leetcode Event, Workday event
Sept 25th	Workday event
Oct 2nd	NETGEAR event
Sept 18th	Surrey WiCS @ Clubs Day
This Week	Grad coordinator elections
October 5th	WiCS at StormHacks
March 25th	CSE Collab

🌟MOTIONS

1. MOTION \$47.06 for WiCS Inperson General Meeting on September 9th
 - a. Motioned by Gahee Kim
 - b. Seconded by Emily Qin
 - c. Motion: Passed

Meeting ADJOURNED: 07:55 PM

🌟ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"> ★ Hoodies ★ CAN-CWiC ★ Clubs day ★ Find Lunch and Learn volunteer
Secretary: Sophia	<ul style="list-style-type: none"> ★ Upload minutes ★ make survey, send announcement, and make polling survey for grad by-election
Treasurer: Mabel	<ul style="list-style-type: none"> ★ Reimbursements



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	<ul style="list-style-type: none">★ Try/CATCH invoices
Communications Coordinator: Bavneet	<ul style="list-style-type: none">★ Send out newsletter★ WiCS Pan Can initiative★ Mentorship program promo★ Networking night
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none">★ New social event
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none">★ Leetcode sessions★ Try/Catch★ Workday★ Netgear
Marketing Coordinator: Angela	<ul style="list-style-type: none">★ Frosh Promo★ WorkDay Promo★ Mentorship program promo
Visual Design Coordinator: Anne	<ul style="list-style-type: none">★ Girlies Noon recap★ Midnight Madness chill room recap★ Frosh sushi recap
Graduate Coordinator: vacant	<ul style="list-style-type: none">★
Mentorship Program Coordinator: Emily	<ul style="list-style-type: none">★ Market mentorship program more★ book TASC for early October
Executive at Large: Vidhi	<ul style="list-style-type: none">★ Try/Catch★ Common room snacks