



Women in Computing Science Jan 2024 General Meeting

Date: January 10, 2024	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord/Hybrid	Meeting Minutes: Rachel Seong

Meeting STARTED at 7:05PM

ATTENDEES

EXECUTIVES

Harpreet	Denise	Mantaj	Mabel
Kaitlynn	Rachel	Archita	Gahee
Sophia	Kimia	Ayana	sumo

MEMBERS

Isabelle	Shatavisha	Lacey	
----------	------------	-------	--

MEETING AGENDA

☀️ WELCOME!

☀️ EXECUTIVE UPDATES

1. Secretary - RACHEL
 - a. Last meeting minutes uploaded
 - b. GHC experiences uploaded on website
 - c. Past WiCS exec list added to the website
 - i. Has some gaps for certain years due to missing data
 - d. Added announcements about Orbis event, FAS scholarships, Networking Night to website
2. Treasurer - MABEL
 - a. Prepared budget summary
3. Communications Coordinator - MANTAJ
 - a. First newsletter coming out on next Monday 1/15
 - b. WiCS 20th anniversary planning is going well

4. Event Coordinator - AYANA & SOPHIA
 - a. Will start planning the first social of the semester
 - i. Will create a poll for event ideas in the poll channel

5. Technical Coordinator - KATIE & ARCHITA
 - a. GDSC collab
 - i. Semester long hackathon
 - ii. 4 people per team; limited to 4 teams total
 - iii. Have created timelines for workshops & submission deadlines
 - iv. Meeting with GDSC tmr to discuss how to promote this opportunity
 - b. Schneider Electric
 - i. Katie will give updates next meeting
 - c. Orbis Investments Office tour
 - i. Jan 25th 4-6PM
 - ii. First come first serve; 15 spots

6. Grad Coordinator - KIMIA
 - a. Virtual coffee chat w/ alumni
 - i. Early February
 - ii. Alumni not confirmed yet
 - iii. Will send out details by the end of this week

7. Mentorship Program Coordinator - KAITLYNN
 - a. Sent out email on Monday about \$5 reimbursements that will be given out for anything used towards the mentorship group socials

8. Social Media Coordinators - GAHEE & JASMINE
 - a. Please give social media coordinators AT LEAST 4 days to prepare posters
 - b. Will post promos for upcoming events, including Networking Night mentor/panelist bios, Orbis office tour

UPCOMING EVENTS

Date	Event
Jan 12	FAS Hot Chocolate Social
Jan 18	FAS information session, tour for high school students
Jan 18	Clubs Day
January 25, 2024	Orbis Office Tour
January 30, 2024	Networking Night


Early February	Grad coffee chat w/ alumni
February 16, 2024	20th Anniversary
March 8th, 2023	Women in STEM IWD

DISCUSSIONS

1. Networking Night 2024
 - a. Planning is going well
 - b. Promos are going out
 - c. Weekly meeting on Wednesday 8pm

2. WiCS 20th Anniversary
 - a. @ SUB ballroom
 - b. Planning going well
 - c. If you know WiCS alumnus, invite them!

3. CSSS Shared Common Space Storage
 - a. Lee offered us to share the common space storage with CSSS in exchange of our current TASC cabinet
 - b. Disadvantages
 - i. New storage is farther from TASC9204 (where many of WiCS socials are held)
 - ii. CSSS has a lot of supplies, and we need to share space with them
 - iii. The new storage space is close to our common room, but this room is temporary
 - c. Rumors that our TASC cabinet will soon be taken away anyways to be used for another purpose
 - d. Decision - decline the offer & keep the TASC closet

4. Budget summary
 - a.  wicsmoneys.ppt
 - b. Have some extra money; let Mabel know if your area needs more budget

5. Clubs Day
 - a. Jan 18th 11am-2pm
 - b. Please volunteer to represent WiCS @ our table! Sign up by **Jan 15th**
 - i. <https://www.when2meet.com/?23058349-D3R6N>
 - ii. @ event: get people to sign up for our newsletter and follow our socials, give out wics merch

6. Mentor Lunch (new name: "Lunch & Learn")
 - a. Paid lunch with a female FAS faculty member; ~4 students
 - b. Good opportunity fo0r non-exec members to get involved and lead something 😊
 - c. 1 in Burnaby, 1 in Surrey this term
 - i. Visha is interested in leading the Burnaby lunch
 - ii. Gahee will ask SoSy students if anyone's interested in leading the Surrey lunch

7. FAS information session, tour
 - a. Any volunteers?
 - b. Claire shared her project for FAS Student Spotlight; will ask her if she would like to share it at this info session as well

8. [Fall Reflection](#)

Announcements

- 1.

MOTIONS

1. Motion \$52.63 for WiCS meetings/social
 - a. Motioned by Denise; Seconded by Sophia
 - b. Motion: passed

OPEN FLOOR

1. Try/Catch blog has been posted and sent to FAS!
2. SSSS is planning this term's "girly" event
 - a. Pottery painting @ Lougheed
 - b. If this is the case, WiCS won't have a Surrey social
 - i. Event coordinators may need to consider holding a separate Surrey WiCS social

ACTION ITEMS

RACHEL	<ul style="list-style-type: none"> ● Upload meeting minutes ● Keep updating the website
MABEL	<ul style="list-style-type: none"> ● Continue updating budget/reimbursements
MANTAJ	<ul style="list-style-type: none"> ● Draft and send out newsletter ● Keep up with polls channel <ul style="list-style-type: none"> ○ Poll for food decorating vs craft events
AYANA & SOPHIA	<ul style="list-style-type: none"> ● Finalize details for first event of the semester ● Brainstorm for the rest of the socials <ul style="list-style-type: none"> ○ Think about hosting a social event in Surrey ● Coordinate with SFU Blueprint?
KATIE & ARCHITA	<ul style="list-style-type: none"> ● Continue on GDCS collab ● Orbis Office Tour ● Follow up with Schneider Electric
KIMIA	<ul style="list-style-type: none"> ● Finalize Alumni speaker and details for alumni chat ● Start brainstorming future events for the rest of the semester
KAITLYNN	<ul style="list-style-type: none"> ● Start planning mentorship social ● Work on reimbursements ● Ensure meetings are happening and check in with mentors/mentees
GAHEE & JASMINE	<ul style="list-style-type: none"> ● Posts: <ul style="list-style-type: none"> ○ Orbis Office Tour ○ Networking Night ○ GHC projects & CAN-CWIC Projects link to website on story ○ Clubs day on story ○ 20th anniversary ● Future Posts: <ul style="list-style-type: none"> ○ Women in STEM IWD ○ IWD contest ○ Grad, Social, Technical

Meeting ADJOURNED at 8:04PM