



Women in Computing Science Sept 2023 General Meeting

Date: September 28th, 2023	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord	Meeting Minutes: Rachel Seong

Meeting STARTED at 8:05PM

ATTENDEES

EXECUTIVES

Harpreet	Denise	Archita	Kaitlynn
Ayana	Mantaj	Kimia	Rachel
Gahee			

MEMBERS

Fatemeh	Stephanie	sumo	Avni
Mehreen	Visha		

MEETING AGENDA

EXECUTIVE UPDATES

1. Secretary - RACHEL
 - a. Meeting minutes uploaded
 - b. Will post announcements about events coming up in the next 1-2 weeks
2. Treasurer - MABEL
 - a. Finalizing stickers; 3 designs were chosen
 - b. Will reimburse for mentorship kickoff event
3. Communications Coordinator - MANTAJ
 - a. Newsletter is almost ready
 - b. Will add some pictures to the newsletter
 - c. CS 50th anniversary event
 - i. Met some WiCS alumnis

4. Event Coordinator - AYANA & SOPHIA

- a. Women in MATH collab
 - i. Ice skating event
 - ii. Location: Bill Copeland Sports Centre
 - iii. Date & Time: Nov 3rd 5:30-8PM
 - iv. Eat first on campus -> take bus altogether to rink
 - v. Will create the Google form for signups + discuss budget soon
- b. Pumpkin carving/painting? event
 - i. Late October?
 - ii. Contact Nesters early + in person
 - 1. Contact info in the Event Coordinator transition guide in WiCS Google Drive

5. Technical Coordinator - KATIE & ARCHITA

- a. Cybersecurity workshop
 - i. Date & Time: October 11th
 - ii. Location: ASB 9703
 - 1. May have technical issues; suggest going early!
- b. Borealis AI
 - i. Interested in collabing with WiCS
 - ii. Hoping for a collab in November
- c. Google
 - i. Harpreet responded to Google showing our interest in collabing with them
 - 1. Have suggested Tuesday Oct 24 2:30 - 4:30PM as event date/time
 - ii. Will meet with them this week
 - iii. Need to decide topic ideas this week, or else will be a general Q&A style
 - iv. Could invite WiE, Women in STEM, etc.

6. Grad Coordinator - KIMIA

- a. Grad BierCraft event
 - i. 24 signups!!; closed the form due to too many signups
 - ii. Sent first 10 signups their prizes 😊
- b. Small career fair
 - i. In November
 - ii. Fortinet is interested
 - iii. Note: Borealis may be interested in grad events b/c they are looking for researchers!

7. Mentorship Program Coordinator - KAITLYNN

- a. Mentorship kickoff event
 - i. 30-40 showups
 - ii. Everything went well ! 😊 Mentees & mentors connected
 - iii. Gave panelists gift cards
 - iv. Went over budget on food; will motion for extra charges

8. Social Media Coordinators - GAHEE & JASMINE

- a. WiCS Hoodies
 - i. ETA: Oct 9th
- b. SSSS x WiCS Girlies Noon
 - i. Date: Oct 6th
 - ii. Concern: may be affected by the SFU TA Strike (quite not so peaceful...)
 - 1. May be difficult to get around; event may be intruded
 - 2. strike expected to continue for a long period
 - iii. If postponed, will have to be postponed for quite a while (-> November?)
 - 1. Lots of upcoming events in October
 - iv. May have to change the location
 - 1. Plan B: booking a room at the Surrey Library - City Centre
 - 2. Bookings are 2 hrs max
 - 3. \$10-45/hr; will have to come from the WiCS budget
 - v. Costs so far
 - 1. \$100 on food
 - 2. \$80 on supplies (beads)
 - vi. Promos will be up next week

UPCOMING EVENTS

Date	Event
September 29th	Grad BierCraft Night
October 6th	SSSS x WiCS Girlies Noon
October 11th	Cybersecurity Workshop
October 12th	Mentor Lunch - Burnaby
October 13th	FAS Fall Social - Ultimate Frisbee Tournament
October 14th	Try/CATCH
October 24th	Google x WiCS Q&A Session
November 3rd	WiCS x WiM Ice Skating

DISCUSSIONS

- 1. Burnaby + Surrey Mentor Lunch
 - a. Burnaby mentor lunch
 - i. Led by Stephanie
 - ii. Date: Oct 12th 12:30-1:30PM
 - iii. Location: BierCraft, Cornerstone
 - iv. Reservations made

- v. Google form application deadline: Oct 8th
- b. Surrey mentor lunch
 - i. Planned by Mantaj
 - ii. Expected Date: early Nov
 - iii. Location: White Spot near Surrey Central
- 2. Hoodies, Keychains, Stickers
 - a. Denise will make more keychains after GHC
- 3. Display Case
 - a. Added a laser cut QR code! (QR doesn't actually work)
 - b. Added an arrow sign to the common room
 - c. Will continue to add more 😊
- 4. FAS Fall Social
 - a. Date: Oct 13th 4:30-8:30PM
 - b. Ultimate frisbee tournament
 - c. Wanted WiCS to promote the event
 - i. Will include info in our newsletter, Discord, Instagram post?
- 5. NNECT Sponsorship
 - a. Interested in partnership/sponsorship
 - b. student-led food delivery group startup
 - c. No notable benefits for WiCS
 - d. May overcomplicate things by introducing a third party
 - e. Decision: no partnership :/
- 6. Yearly Sponsorships
 - a. Fortinet
 - i. Currently sponsoring Try/Catch
 - ii. Told us to contact them again for event sponsorships in the future
 - iii. Could sponsor us with panelists, finances, etc. when in need
 - b. Pro: more funding & assistance
 - c. Con: may require more work (e.g. reports)
 - d. UBC WiCS gets yearly sponsorships; could ask them how it is
 - i. Will set up a meeting with them to gain insights into funding amounts, experiences, etc.
 - e. Will have a separate internal meeting (outside of general meetings) to discuss yearly sponsorships
- 7. Try/CATCH 2023
 - a. Registration opened
 - b. ~38 signups with 2 week left
 - c. Need more promotion

MOTIONS

- 1. Motion \$51.48 for food @ Mentorship kickoff event
 - a. Motioned by Kaitlynn; Seconded by Gahee

b. Motion: passed

2. Motion \$150 for Burnaby mentor lunch

a. Motioned by Stephanie; Seconded by Ayana

b. Motion: passed

OPEN FLOOR

1. Rename mentor lunch b/c people are getting it confused with the mentorship program

ACTION ITEMS

RACHEL	<ul style="list-style-type: none">● Upload meeting minutes● Post events to website
MABEL	<ul style="list-style-type: none">● Final 3 sticker budget● Figure out budget for stickers● Reimbursements for Mentorship Program kickoff, samosas
MANTAJ	<ul style="list-style-type: none">● Mentor lunch Surrey planning● Newsletter - FAS FALL Social, WiCS Events
AYANA & SOPHIA	<ul style="list-style-type: none">● Skating Event planning● Finalize pumpkin details + contact Nesters● Women in Math Collab planning
KATIE & ARCHITA	<ul style="list-style-type: none">● WiCS x Google Q&A planning● Cybersecurity planning● Borealis AI communication
KIMIA	<ul style="list-style-type: none">● Host the BierCraft social● Start/continue planning future grad events
KAITLYNN	<ul style="list-style-type: none">● Mentorship Program coordination
GAHEE & JASMINE	<ul style="list-style-type: none">● Post SSSS Girlies, Mentor Lunch, Cybersecurity, FAS Fall Social● Exec T-shirts

Meeting ADJOURNED at 9:15PM