



# Women in Computing Science Sept 2023 General Meeting

<b>Date:</b> September 21st, 2023	<b>Facilitators:</b> Harpreet Dubb, Denise Siu
<b>Location:</b> Discord	<b>Meeting Minutes:</b> Rachel Seong

Meeting STARTED at 8:07PM

## ATTENDEES

### EXECUTIVES

Denise	Harpreet	Ayana	Kaitlynn
Mantaj	Mabel	Jasmine	Katie
Gahee	Sophia	Archita	Rachel

### MEMBERS

Maria	Gurneet	Eliza	Emily
sumo	Blossom		

## MEETING AGENDA

### EXECUTIVE UPDATES

1. Secretary - RACHEL
  - a. Meeting minutes uploaded
  - b. Mentorship program kickoff event & grad BierCraft event promos added to the website
2. Treasurer - MABEL
  - a. Reimbursed for sushi for the FROSH Lunch
3. Communications Coordinator - MANTAJ
  - a. UBC WiCS event
    - i. Mantaj attended
    - ii. Speaker at the event is willing to do a talk at SFU; Mantaj shared her contact info
  - b. CS 50th anniversary event
    - i. Will take tablecloths + WiCS banner from the common room for the event

- ii. Mantaj & Gahee attending
- c. Google x WiCS Q&A Session
  - i. Google wants to know which topics WiCS members are interested in
    - 1. Will send out a survey

4. Event Coordinator - AYANA & SOPHIA

- a. Women in MATH collab
  - i. Proposed date: Early October
    - 1. May need to move to November b/c other social events in October (e.g. SSSS x WiCS)
  - ii. Ice skating
  - iii. Will meet with Women in MATH and finalize details by this week
- b. FROSH Lunch
  - i. Lots of attendees; ~30
  - ii. Had just enough food 😊
  - iii. Thank you to the volunteers!

5. Technical Coordinator - KATIE & ARCHITA

- a. Cybersecurity workshop
  - i. Proposed date: October 11th
  - ii. Targeting 1st, 2nd years
  - iii. will book a room soon (likely ASB 9703)
- b. Game dev workshop
  - i. Start in October
  - ii. Planning in process
- c. Office tour
  - i. Staying in contact with Borealis
- d. Rewrite the code
  - i. In communication with them about a future collab

6. Grad Coordinator - KIMIA

- a. Grad BierCraft event
  - i. Date: Sep 29th 5-6PM
  - ii. Location: BierCraft, Cornerstone
  - iii. First 10 signups will be reimbursed a menu item
- b. Planning a UBC WiCS x SFU WiCS grad students collab

7. Mentorship Program Coordinator - KAITLYNN

- a. Created all mentorship groups + discord channel
- b. Welcome kickoff event
  - i. Date: Sep 22
  - ii. Have recruited panelists + created presentation
  - iii. Menu: Korean fried chicken + samosas
  - iv. Denise will help set up + bring drinks

8. Social Media Coordinators - GAHEE & JASMINE

- a. Posted grad biercraft promo
- b. Will promote try/catch on the WICS instagram + other high school instagram accounts
- c. WiCS hoodies
  - i. 18 pre-orders so far
  - ii. Will order 25 as planned

## 🌟 UPCOMING EVENTS

Date	Event
September 22th	Mentorship Social
September 23rd	CS 50th Anniversary
September 29th	Grad BierCraft Night
October 11th	Cybersecurity Workshop
Late October/ early November	Ice Skating Social

## 🌟 DISCUSSIONS

1. FROSH Lunch + Icebreaker recap
  - a. See exec updates - event coordinators
  - b. Had some second degree CS students too!
2. Burnaby + Surrey Mentor Lunch planning
  - a. Burnaby mentor lunch
    - i. Led by Stephanie 😊
    - ii. Will ask Angelica or Ouldooz to come as the FAS prof
    - iii. Expected date: Mid-late October
  - b. Surrey mentor lunch
    - i. Planned by Mantaj; someone else needs to host it
      1. Maybe someone in SoSy? b/c closer to Surrey
3. Merch
  - a. Sticker designs are ready; thank you Mabel!
    - i. Will order \$200 worth of stickers
  - b. Will make more WiCS keychains
4. Display Case
  - a. WiCS exec photos and past event posters will be put up in the next few days

5. FAS Student Affairs Unit (SAU) Meeting Recap
  - a. Denise attended for this month
  - b. Monthly meetings about how events went / debrief
  - c. This month's meeting debrief
    - i. FAS encourages more group collabs
    - ii. FAS wants us to tag them on social media posts
    - iii. We can request to put WiCS events on the FAS calendar
      1. Note: must be SFU student only events
    - iv. FAS is bringing guest speakers for topics useful for clubs: design, networking, public speaking
    - v. FAS is looking to have FAS "legacy" items (e.g. varsity jackets)
6. Google x WiCS Q&A Session
  - a. See exec updates - communications coordinator
  - b. Technical coordinators will take over to plan/coordinate this event
7. Try/CATCH 2023
  - a. 32 registrations so far
  - b. Will continue to promote the event through various channels
  - c. Theme: "Control Your Future"
    - i. Theme colors: Pink & black
8. Networking Night 2024
  - a. Event in Jan/Feb 2024
  - b. Will start planning mid October; after Try/Catch
  - c. Volunteers for the networking night planning committee?
    - i. Weekly meetings for 2-3 months
    - ii. Volunteers so far: Jasmine, Katie, Mantaj
9. Exec T-shirts
  - a. Will have "Exec" and the year on them?
10. SSSS x WiCS Girlies
  - a. Date: October 6th
  - b. WiCS & SSSS will each motion for \$100
    - i. WiCS part of budget coming from the WiCS events budget
  - c. Bracelet making!

## MOTIONS

1. Motion \$65 for **Grad BierCraft Night**
  - a. Motioned by Mantaj; Seconded by Gahee
  - b. Motion: passed
2. Motion \$10 for **WiCS Board Printing**
  - a. Motioned by Denise; Seconded by Katie
  - b. Motion: passed

3. Motion \$350 for **Hoodies**
  - a. Motioned by; Seconded by Mantaj
  - b. Motion: passed
4. Motion \$15 for **Keychain Supplies**
  - a. Motioned by Denise; Seconded by Ayana
  - b. Motion: passed
5. Motion \$100 for **WiCS x SSSS Girlies Social**
  - a. Motioned by Gahee; Seconded by Kaitlynn
  - b. Motion: passed
6. Motion \$25 for **WiCS Cybersecurity Workshop**
  - a. Motioned by Katie; Seconded by Gahee
  - b. Motion: passed
7. Motion \$40 for **Mentorship Program Kickoff Event Panelist Gift Cards**
  - a. Motioned by Kaitlynn; Seconded by Ayana
  - b. Motion: passed

## OPEN FLOOR

1. Some late Fall event ideas:
  - a. Gingerbread house making competition

## ACTION ITEMS

RACHEL	<ul style="list-style-type: none"> <li>● Upload meeting minutes</li> <li>● Post Cybersecurity workshop, WiCS x SSSS Girlies</li> </ul>
MABEL	<ul style="list-style-type: none"> <li>● Final version of top 3 stickers</li> <li>● Add to display case</li> <li>● Reimbursements for Mentorship Program Social, Keychain supplies, Board Printing, Hoodies</li> </ul>
MANTAJ	<ul style="list-style-type: none"> <li>● Send Google details to Katie + Archita</li> <li>● Start planning mentor lunch</li> <li>● Newsletter</li> </ul>
AYANA & SOPHIA	<ul style="list-style-type: none"> <li>● Finalize Skating event details</li> <li>● SSSS x WiCS Girlies event planning</li> <li>● Start thinking about planning the halloween social</li> </ul>
KATIE & ARCHITA	<ul style="list-style-type: none"> <li>● Coordinate Google Q&amp;A - finalize date, figure out theme</li> <li>● Cybersecurity workshop planning</li> </ul>

	<ul style="list-style-type: none"><li>● Reach out to companies</li></ul>
KIMIA	<ul style="list-style-type: none"><li>● Host BierCraft social</li><li>● Set a date for UBC or WiE collab</li></ul>
KAITLYNN	<ul style="list-style-type: none"><li>● Facilitate mentorship meetings</li><li>● Mentorship kickoff planning + recap</li></ul>
GAHEE & JASMINE	<ul style="list-style-type: none"><li>● Start on cybersecurity, ice skating, and ssss girlies posters</li><li>● Post Try/CATCH on all platforms</li></ul>

Meeting ADJOURNED at 9:10PM