

WiCS General Meeting Agenda

March 23rd, 2023

Attendees: Harpreet, Denise, Kaitlynn, Rachel, Angela, Clare

Meeting started at 6:04pm

- **Updates**

- WiCS execs:

- i. *Secretary - Rachel*
 - Meeting minutes uploaded
 - Created a Technical Events page on the WiCS website
- ii. *Treasurer - Manya*
 - Reimbursed for the FAS formal, UBC WiCS collab event
- iii. *Communications Coordinator - Katie*
 - Newsletter will be sent tonight (including deed hacks promotions and amazon event)
 - Solo newsletter for elections were sent as well
- iv. *Event Coordinator - Kaitlynn & Clare*
 - Happy hour event
 - Will promote in this week's newsletter
 - Have Earnest gift cards left
 - i. Will give out to the first x # of people who rsvp
- v. *Technical Coordinator - Mehreen & Anagha*
 - CS diversity collab
 - Purchased extra donuts and fruit platter
 - Total cost from WiCS was \$184.53 (motioned for \$150 prior to event) thus need remainder to be reimbursed
 - i. Motion for \$34.53, used to increase the gift card values from \$20 to \$25
 - Motion passed
 - see spreadsheet (view budget tab on bottom) :
<https://docs.google.com/spreadsheets/d/1CBsDZGcep-npRqPTpbDVZCe91PTuHmsEg89JIXBW7Wg/edit>
 - Amazon collab
 - Finalized date of May 11 @ 8am - 5pm
 - Anagha will be covering for the day of
 - Informed Katie and Angela about promotions
 - i. Should be in newsletter this week
 - Instagram and discord posts will go early next month
 - JavaScript workshop
 - Anagha will be conducting this; she will provide updates to the presidents
- vi. *Grad Coordinator - Vishakha*
 - Not present
- vii. *Social Media Coordinators - Angela*

- Posted following:
 - CS conference promo
 - Mentor lunch promo - w/ Dr. Angel Chang
 - WiCS exec nomination announcement
 - Will post:
 - Recap post for the UBC WiCS collab event
 - promo for GHC (new application deadline: Apr. 7)
- **Spring 2023 Events**
 - NOTE: add events to the [WiCS Google Calendar](#)
 - Social Events
 - i. UBC WiCS
 - ii. FAS Formal - March 24th, 5-1AM
 - iii. Happy Hour
 - Technical events
 - i. JavaScript workshop
 - ii. AWS - May 11th
 - Grad events
 - i.
 - Mentor Lunch - March 28th, 12-1PM
 - i. Angel Chang
 - ii. Biercraft, Burnaby
 - iii. Organized by Archita
 - iv. Have 7 signups
- **UBC x SFU WiCS Event Recap**
 - Went well! Lots of show ups 😊
 - Had 25 sign-ups; 10 show-ups
 - Reimbursements
 - i. Treasurer of UBC WiCS will send all receipts
 - ii. Costs will be split in half between UBC WiCS & SFU WiCS
 - UBC WiCS is willing to do another collab sometime
- **Mentorship Program**
 - No updates
- **FAS Formal**
 - Invited Ouldooz
- **End of Semester Care Packages**
 - + WiCS End of Semester Care Packages
 - ~30 packages
 - Will motion after everything is finalized

- **Ouldooz (CS Funding)**
 - Sent her a report of our proposed budget for next year
 - <https://docs.google.com/document/d/1PFoY4jVIfhXPPf-R3marS8SHcOEM0EosEUfkclIYcdk/edit>


- **Grace Hopper Conference 2023**
 - 2 FAS grants
 - Application Deadline: April 7 11:59PM
 - Need a recipient decision committee
 - i. Note: Committee members cannot apply for the grant

- **Common Room**
 - Will move in at the end of April
 - Will be provided chairs, worktables, etc.

- **Women in Data Science - Sponsorship Opportunity**
 - Warren, one of the panelists from the CS Diversity Talk, reached out to us
 - Event Date: April 14
 - Location: Microsoft Vancouver office
 - Sponsorship details:
 - i. Amount: \$250(lowest) - \$1000
 - ii. Will be given:
 - 1 free ticket to event
 - Logo on social media + slides
 - Table at career fair
 - Pool amount with CSSS and DSSS?
 - i. Reached out to Valerie on an update, havent heard back
 - Once we decide on our answer, i will let Warren and the others know via email
 - Request promotions for the event (edited)
 - Execs voted against the sponsorship

- **Elections for 2023-2024 Executive Team**
 - **Execs start thinking about transfer guides!**
(<https://drive.google.com/drive/folders/1H0oSfzeZcNNT6HmwmvCKQlpeIA9Jj6D3?usp=sharing>)
 - Election officer - Shiva
 - The nomination is going well; 4 applications so far
 - Reminders
 - i. March 24th: will send a reminder that they have a week left to apply
 - ii. March 30th: another reminder that they have one day left
 - iii. March 31th: last reminder
 - iv. will email Katie + Angela a draft of the reminders
 - Elections Timeline

Date	Item
March 2nd	Finish Constitution + adding new roles
March 18th	Send out nominations WebSurvey
March 31st	Nomination Deadline
April 1st	Send out Election WebSurvey
April 14th	Election voting Deadline
~ end of april?	Send out results

- **Open floor**
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- **WiCS Constitution - #5**
 -  WiCS Constitution January 2023 - Pending
 - We will be reviewing two or more items each week

Meeting adjourned at 6:39pm