



Women in Computing Science Oct 2023 General Meeting

Date: October 19th, 2023	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord	Meeting Minutes: Rachel Seong

Meeting STARTED at 8:04PM

ATTENDEES

EXECUTIVES

Harpreet	Denise	Kaitlynn	Ayana
Kimia	Rachel	Katie	Archita

MEMBERS

Greg Baker			
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MEETING AGENDA

☀ EXECUTIVE UPDATES

1. Secretary - RACHEL
 - a. Meeting minutes uploaded
 - b. Added announcement about upcoming events to the website
 - c. Updated "Mentor Lunch" page to new name: "Lunch & Learn"
 - d. Added page for WiCS Common room; will add rules to the page as decided
2. Treasurer - MABEL
 - a. Made all financial reimbursements
3. Communications Coordinator - MANTAJ
 - a. Newsletter ready to go
 - i. Received info about some grad teaching jobs; will add this to newsletter
 - b. Individual email will be sent for upcoming Lunch & Learn @ Surrey
4. Event Coordinator - AYANA & SOPHIA

- a. Pumpkin painting social
 - i. Not getting pizza; will get chocolate and snacks instead
 - ii. Received 10 large pumpkins from Nesters
 - 1. Would like to post a thank you message on our social
 - iii. Will be a team competition b/c not many pumpkins
 - 1. Will give out gift cards as prizes
- b. WiCS x AWM Ice skating social
 - i. Will have a final meeting to finalize promo + last-minute details
 - ii. Waiting for poster

5. Technical Coordinator - KATIE & ARCHITA

- a. Panel session & resume review with Orbis
 - i. Proposed date: Nov 23rd Thursday 6:30PM
 - 1. Thursday turnouts are generally not the best; may move to Friday 24th
 - ii. Telus is interested in joining
 - 1. Will send ~ 5 panelists + resume reviewers
 - iii. Will book TASC 9204 (Conference room)
 - iv. Will release sign up form after room is booked
- b. Cybersecurity workshop
 - i. TA Strike is resolved
 - ii. New date: Oct 30th Monday (Time TBD)
 - iii. No helpers needed!
- c. Borealis AI
 - i. Will move collab to next semester since this semester is packed with events 😊

6. Grad Coordinator - KIMIA

- a. Grad Halloween party
 - i. Date: Oct 31st Tuesday 5-6:30PM (or 4:30-6PM)
 - ii. Planning to book TASC 9204
 - iii. Will give out prize from draw among first 10 signups + prize for best costume
 - iv. Board games + painting + halloween deco + food

7. Mentorship Program Coordinator - KAITLYNN

- a. Making sure groups are having their second meeting by now

8. Social Media Coordinators - GAHEE & JASMINE


- a. Will work on posters for upcoming events:
 - i. pumpkin painting, ice skating, cybersecurity, etc.

 UPCOMING EVENTS

Date	Event
October 27th	Pumpkin painting social

October 30th	Cybersecurity workshop
November 3rd	WiCS x AWM Ice Skating
November 7th	Lunch & Learn - Surrey

DISCUSSIONS

1. Try/CATCH 2023 Recap
 - a. Went very smoothly 😊
 - b. 80 show-ups out of 100 signups
2. WiCS 20th anniversary
 - a. Meet-up for WiCS alumnus
 - i. Guessing ~15 are around locally
 - b. Sometime towards the beginning of next year?
 - i. People are usually busy towards the end of the year
 - c. Will start planning soon + discuss budget
3. Networking Night 2024 with WiE
 - a. Will begin planning
 - b. Planning team volunteers (5-6 from WiCS): Katie, Mantaj, Harpreet, Denise, Rachel
 - c. For the future: May implement an application process for non-execs volunteering
 - i. Select volunteers with commitment
 - ii. Give opportunities to 1st, 2nd year students for early involvement in WiCS
4. WiCS Common Room
 - a. Changed password
 - b. Will finalize room rules + send them out to CSSS and marketing team
 - c. Need to be aware that WiCS member definition can be played against if vague or gives room for abuse
 - i. Reference: GHC '23 with mass male applicants identifying as non-binary at first then he/him
 - ii. May need to change member definition if member definition threatens women's safe space
 - d.  WiCS Common Room Rules October 2023
 - i. Will hold a Discord vote for approval of common room rules
5. FAS October meeting recap
 - a. Shared all WiCS events this month
 - b. Wants us to share more GHC photos
6. Surrey Lunch & Learn (formerly Mentor Lunch)
 - a. Sign up form going out on Monday Oct 23rd
 - b. Will contact Professor again as a reminder
 - c. Planned by Mantaj; led by a SoSy member

7. Hoodies, Keychains, Stickers
 - a. Hoodies
 - i. Handed them all out except 3 (S, M)
 - ii. Will save 1 for WiCS Alumni event; 1 for giveaway
 - b. Keychains
 - i. Will make more keychains next week

8. Applied Science Space in the SUB
 - a. Will have meetings to discuss room usage/design:
 - i. Meeting every Thursday
 - ii. Anyone interested?
 - b. SFSS interested in starting an Applied Science Student Union
 - i. Discussion meeting: Friday Oct 20th 3pm
 - ii. WiCS may not be involved b/c:
 1. Current student unions (FAS DSU) are solid enough
 2. May take our time away from planning WiCS events

9. Yearly Sponsorships
 - a. Haven't heard back from UBC WiCS about their experience/advice on yearly sponsorships

MOTIONS

1. Motion \$80 for gift cards, food, extra paint for pumpkin painting social
 - a. Motioned by Ayana; Seconded by Mantaj
 - b. Motion: passed

2. Motion \$150 for surrey mentor lunch
 - a. Motioned by Mantaj; Seconded by Kimia
 - b. Motion: passed

OPEN FLOOR

1. TA Strike is coming to an end; can start rescheduling events with more certainty

ACTION ITEMS

RACHEL	<ul style="list-style-type: none"> ● Update website with try/catch, ghc ● Add upcoming events ● Upload minutes
MABEL	<ul style="list-style-type: none"> ● Order the stickers! ● Continue to update finances
MANTAJ	<ul style="list-style-type: none"> ● Send out newsletter ● Continue working on Lunch & Learn

AYANA & SOPHIA	<ul style="list-style-type: none">● Get ready for Pumpkin Painting● Finalize budget for Skating event
KATIE & ARCHITA	<ul style="list-style-type: none">● Finalize Telus/Orbis details● Get the cybersecurity workshop ready
KIMIA	<ul style="list-style-type: none">● Finalize details for halloween event
KAITLYNN	<ul style="list-style-type: none">● Continue running mentorship program
GAHEE & JASMINE	<ul style="list-style-type: none">● Recap post for try/catch, ghc● Post mentor lunch, pumpkin event, grad halloween event, cybersecurity

Meeting ADJOURNED at 9:03PM