


WiCS General Meeting Agenda

May 13th, 2023

Attendees: Harpreet, Denise, Rachel, Gahee, sumo, Sophia, Mabel, Shiva, Shatavisha, Ayana, Anagha, Shakiba, Katie

Meeting started at 7:36pm

- **Welcome + Introductions**
- **Updates**
 - WiCS execs:
 - i. *Secretary - Rachel*
 - Uploaded new exec profiles on wics website
 - Will be working on a new template for meeting minutes
 - ii. *Treasurer - Mabel*
 - Will be working on FAS Funding report
 - iii. *Communications Coordinator - Mantaj*
 - Setting up email + newsletter system
 - Newsletter will be going out biweekly
 - a. First one this week!
 - iv. *Event Coordinator - Ayana & Sophia*
 - No updates
 - v. *Technical Coordinator - Archita & Katie*
 - No updates
 - vi. *Grad Coordinator - Kimia*
 - No updates
 - vii. *Mentorship Program Coordinator - Kaitlynn*
 - No updates
 - viii. *Social Media Coordinators - Gahee & Jasmine*
 - Posted exec profiles on Instagram
 - Will post Amazon Day recap post
 - a. Waiting on photos from Amazon; might use our own photos
 - Will post club's day promo
- **Amazon x WiCS Updates**
 - 40-45/50 show-ups
 - Positive feedback from both attendees + Amazon :)
 - Didn't have time for an office tour
 - Sent a thank you email to Amazon on behalf of WiCS
 - Uploaded some photos to the WiCS Google Drive
- **FAS Funding**
 - Deadline: May 31st
 -  **WICS 2022/2023 Funding**
 - Will discuss initiatives & funding distribution

- **Clubs Day**

- Schedule:

	May 17	May 18
11-11:30AM		Harpreet
11:30AM-12PM	Gahee Mantaj	Archita Mantaj
12-12:30PM	Gahee Rachel	
12:30-1PM	Gahee Rachel Denise	Ayana
1-1:30PM	Gahee (1-1:15pm) Denise	Ayana
1:30-2PM	Denise	Ayana

- i. WiCS Summer 2023 Clubs Day Presentation
- ii. Let Harpreet & Denise know if you could fill in the empty slots!!
- iii. Banner, stickers, etc. should be moved back to the WiCS common room after the event

- **New year brainstorming:**

- Last year:

- https://jamboard.google.com/d/1L5c-3Kpql6YwH1T_s8trRnLoHfWs_R0KOqHQXnJzxbk/edit?usp=sharing

- https://jamboard.google.com/d/1DyLSHzYc3xDwfiD4tdRCq9ApX-lh_5croiGe-YGOKfg/viewer?f=0

- **Open Floor**

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Meeting adjourned at 8:30pm