



Women in Computing Science (WiCS) July 2023 General Meeting

Date: July 10th, 2023	Facilitators: Harpreet Dubb, Denise Siu
Location: Zoom	Meeting Minutes: Rachel Seong

Meeting STARTED at 7:34 PM

ATTENDEES			
EXECUTIVES			
Harpreet	Denise	Rachel	Archita
Gahee	Mantaj	Kimia	Mabel
Sophia			
MEMBERS			
sumo	Avni		

MEETING AGENDA
EXECUTIVE UPDATES
<p>1. Social Media Coordinators - GAHEE & JASMINE</p> <ul style="list-style-type: none"> a. Will post WiCS x WiE social event promo b. `made a new WiCS logo <ul style="list-style-type: none"> i. More bold, scalable, and easy to work with ii. Will share it on Discord to gather opinion on it iii. Final decision should be made promptly b/c merch will be ordered soon <p>2. Secretary - RACHEL</p> <ul style="list-style-type: none"> a. Meeting minutes uploaded b. Continuing to make page formatting updates to the website c. Added ML workshop photos to the website

- d. Will add mentor lunch photos after the event to the website
- e. Will add announcement about WiCS x WiE social event

3. Treasurer - MABEL

- a. Emailed CS manager to request more funding

4. Communications Coordinator - MANTAJ

- a. Added survey for participation in Ouldooz's research project to this week's newsletter
- b. Communicating with Kabam Games about a future collab
- c. Emailed Women in Math back for clarification on their previous email
 - i. Haven't received a response yet

5. Event Coordinator - AYANA & SOPHIA

- a. WiCS x WiE Barbie social
 - i. Will have a final meeting this week

6. Technical Coordinator - KATIE & ARCHITA

- a. ML workshop
 - i. 45 signups; 25 show-ups
 - ii. A lot of attendees seemed highly interested in ML
- b. Try/Catch
 - i. Having weekly meetings; going well 😊
- c. Resume review workshop
 - i. End of July
 - 1. ^ Could conflict with busy season (finals)
 - 2. Suggestion: avoid last week of July & first week of August OR push to Fall

7. Grad Coordinator - KIMIA

- a. Burnaby mentor lunch
 - i. Date & Time: July 11th 12-1PM
 - ii. Location: BierCraft (have made reservations)
 - iii. 4 attendees; sent out reminder emails
 - iv. Keep receipt; will be reimbursed later
 - v. Take a group photo!
- b. Academia/Industry Panel session
 - i. Date: July 31st 4:30-6:00PM
 - ii. Location: ASB 10704
 - iii. Panelists: Angelica Lim (academia), (industry)
 - iv. Will send event details for marketing
 - v. Will create a signup form

8. Mentorship Program Coordinator - KAITLYNN

- a. No updates

UPCOMING EVENTS & INITIATIVES

Date	Event
July 11	Mentor Lunch with Prof Saba
July 20th	WiE x WiCS Social (Barbie)
July 31st	Academia/Industry Panel Session

DISCUSSIONS

1. Try/CATCH
 - a. No updates
2. CS GHC and CAN-CWiC Grants
 - a. 26 GHC applications; 16 CAN-CWIC applications
 - b. Have selected grant recipients; will reach out to them soon
3. Merch
 - a. DIY Keychains & buttons
 - i. Made 25 keychains so far
 - b. Possibly hoodies?
 - c. Let Denise know if you're interested in helping out 😊
4. New WiCS Common Room
 - a. New room: ASB 9333
 - b. Stuff will be moved to the new room on July 11th
 - c. Harpreet & Denise will have the first key; Mabel will have the second key
 - d. Start thinking about decorations & social media posts introducing the new room
5. Fall 2023 Planning
 - a. Continue to brainstorm about fall events, including FROSH

MOTIONS	
<ol style="list-style-type: none"> 1. Sophia motions for \$150 for Barbie Event <ol style="list-style-type: none"> a. Archita seconds; motion passed 2. Denise motions for \$20 for Merch (keychain supplies) <ol style="list-style-type: none"> a. Kimia seconds; motion; motion passed 	
OPEN FLOOR	
<ol style="list-style-type: none"> 1. Katie & Archita will not be available @ Burnaby Campus in the Fall (due to coop) 	
ACTION ITEMS	
RACHEL	<ul style="list-style-type: none"> ● Post meeting minutes ● Website - Mentor Lunch, WiE x WiCS social, Grad panel
MABEL	<ul style="list-style-type: none"> ● Coordinate with CS for funding ● Display case ● Budget tracker for upcoming events
MANTAJ	<ul style="list-style-type: none"> ● Follow up with Safe Software, Kabam Games, Women in Math
AYANA & SOPHIA	<ul style="list-style-type: none"> ● Brainstorm fall ice breaker event ● Finalize everything for WiE x WiCS event
KATIE & ARCHITA	<ul style="list-style-type: none"> ● Resume event planning + send details to marketing ● Brainstorm fall events
KIMIA	<ul style="list-style-type: none"> ● Host mentor lunch! ● Plan for panel event + send details to marketing
KAITLYNN	<ul style="list-style-type: none"> ● Communicate with socials & communications to send out mentor applications
GAHEE & JASMINE	<ul style="list-style-type: none"> ● Gahee - hoodies ● Promotions <ul style="list-style-type: none"> ○ Grad Panel session - July 31st ○ WiE x WiCS Barbie Social - July 20th ○ Mentor Lunch Recap - happening July 11th ○ Resume event - date TBD ○ New common room announcement! (moving July 11th) ○ New logo suggestions
ALL (optional)	WiCS Common Room Setup - Friday, July 14th @12PM

Meeting ADJOURNED at 8:18 PM