



Women in Computing Science Oct 2023 General Meeting

Date: October 5th, 2023	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord	Meeting Minutes: Rachel Seong

Meeting STARTED at 8:05PM

ATTENDEES

EXECUTIVES

Denise	Harpreet	Ayana	Gahee
Katie	Kimia	Mabel	Mantaj
Jasmine			

MEMBERS

Grace	sumo		
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MEETING AGENDA

☀ EXECUTIVE UPDATES

1. Technical Coordinator - KATIE & ARCHITA
 - a. Creating schedules and PPTs for cybersecurity workshop
 - i. 21 signups!!!!
 - b. Emailed previous company sponsors for collaboration events
 - c. Google x WiCS Q&A
 - i. Postponed due to TA strike and picket lines
 - ii. Sent internship opportunities, will include in next newsletter
 - d. Will have a call with Orbis Investments
 - e. Borealis is busy, will follow up next week
2. Secretary - RACHEL
 - a. Uploaded meeting minutes
 - b. Added Mentor Lunch, Cybersecurity Workshop, Grad Biercraft event photos to website
3. Treasurer - MABEL

- a. Sticker sheet is done
 - b. Missing a receipt, reimbursed Mentorship Kickoff, Grad Biercraft
 - i. Still need to reimburse Gahee for samosas
4. Communications Coordinator - MANTAJ
- a. Solo email for the Cybersecurity event will be out
 - b. Fixed newsletter issues on Android
 - c. Summer mentor lunch updates (See discussion)
5. Event Coordinator - AYANA & SOPHIA
- a. Will have a meeting with AWM to discuss ice skating event details
 - i. Ice skating happening on November 3rd
 - ii. Google forms done, will send to marketing coordinators
 - iii. Will figure out budget after number of signups
 - b. Pumpkin painting planned for Friday, October 27
 - i. Contacted Nesters for pumpkins, asked for 20-30 small or 10 big pumpkins, waiting to hear back
 - ii. If no response, Ayana will go in person and talk to them
6. Grad Coordinator - KIMIA
- a. Grad BierCraft event recap
 - i. Went well, 24 signups!! 11 people showed up!!
 - ii. Created a group chat with attendees
 - iii. Uploaded pictures to drive
 - b. Planning to have an event at Burnaby campus, will look more into TA picket lines and decide the best time
 - c. UBC WiCS event planned for spring semester
7. Mentorship Program Coordinator - KAITLYNN
- a. No updates
8. Social Media Coordinators - GAHEE & JASMINE
- a. Will repost Try/CATCH
 - b. Discord post for mentor lunch, deadline is October 8th
 - c. Discord post and Instagram story for FAS Frisbee Tournament

UPCOMING EVENTS

Date	Event
October 6th	SSSS x WiCS Girlies Noon
October 11th	Cybersecurity Workshop
October 12th	Mentor Lunch - Burnaby

October 13th	FAS Fall Social - Ultimate Frisbee Tournament
October 14th	Try/CATCH
November 3rd	WiCS x AWM Ice Skating
November 7th	Mentor Lunch - Surrey

DISCUSSIONS

1. WiCS Common Room

- a. WiCS member let them in
- b. Men in the common room, were extremely rude when told to leave
- c. Posted a discord announcement about CR rules
 - i. To our new and old members, we want to remind you of our common room rules.
 1. The room is for Women in Computer Science.
 2. The number of non-WiCS members in this room can not exceed WiCS members.
 3. Treat each other with respect; this space is intended to be safe for all.
 4. Do not share the password with non-WiCS members.
 - ii. Failure to comply with these rules will lead to restricted access to the room. As a member, we ask that you adhere to these rules and ensure that others are aware of them as well.
- d. Clarify rules and post them
 - i. Print them out and put them in the CR
 - ii. Post on socials
- e. Change password
- f. Talk to CSSS
 - i. Make an announcement on their server since we have a shared space with them
 - ii. Have an agreement to put a slideshow of pictures, shared screen
 - iii. A slide with the rules as well
 - iv. Talk to Val/ Sean/ Justin about incident and then send involve both teams for the resolution
 - v. Bring up microwave use
- g. Talk to Lee
 - i. Previously brought up concerns before the move
 - ii. Let him know what we are currently do, and see if he has any ideas
 - iii. CC sumo
- h. Common Room rules
 - i. The room is for Women in Computer Science.
 - ii. The number of non-WiCS members in this room can not exceed WiCS members.
 - iii. Treat each other with respect; this space is intended to be safe for all.
 - iv. Do not share the password with non-WiCS members.
- i. Timeline
 - i. Finalize rules by next week's meeting
 - ii. Reach out to CSSS and email Lee
 - iii. Post rules

2. WiCS-CSSS Communication


- a. Channel in both servers, all execs added

3. End of Semester Care Packages
 - a. Jasmine is interested!
4. Burnaby + Surrey Mentor Lunch
 - a. Burnaby - organized by Stephanie
 - i. 6 signups, deadline is October 8th
 - ii. Instagram story and discord post
 - iii. Advertised in the newsletter
 - b. Surrey - organized by Mantaj
 - i. IAT Professor agreed!
 - ii. Tuesday, November 7, 12pm
 - iii. Whitespot (King George)
5. Hoodies, Keychains, Stickers
 - a. Hoodie shipping date is October 9th
 - b. Sticker
 - i. \$146 for 50 4 x 6 sheets of 6
 - ii. \$80 for 100 WiCS stickers
 - iii. = \$250
 - iv. Will order it this week from Sticker Mule
 - c. Will make more keychains
6. Yearly Sponsorships
 - a. Create sponsorship package
 - b. Meet with UBC WiCS
 - c. Tiers or have bundles
 - i. Ex. be a yearly sponsor and then get lots of benefits when they sponsor Try/CATCH
 - d. FAS and School of CS are already yearly sponsors
 - e. Reach out to someone in FAS Advancement to clarify sponsorship rules
7. Try/CATCH 2023
 - a. ~ 70 signups
 - b. Happening Oct 14

MOTIONS

1. Motion \$250 for Stickers
 - a. Motioned by Mabel; Seconded by Gahee
 - b. Motion: passed

OPEN FLOOR

1. SSSS x WiCS Girlies Noon planning going well!!!
2. CSDC Meeting WiCS Updates -  June - Aug 2023 CSDC WiCS Updates
3. TSSU Strike

- a. 2015 strike only lasted a week, so might end soon
- b. Can't picket on weekend

ACTION ITEMS

RACHEL	<ul style="list-style-type: none"> ● Upload meeting minutes ● Update photos on website and WiCS calendar
MABEL	<ul style="list-style-type: none"> ● Order stickers ● Continue reimbursements and updating budget
MANTAJ	<ul style="list-style-type: none"> ● Continue organizing mentor lunch ● Send out newsletter
AYANA & SOPHIA	<ul style="list-style-type: none"> ● Finalize AWM budget and details ● Finalize date for pumpkin event and details
KATIE & ARCHITA	<ul style="list-style-type: none"> ● Continue coordination with companies ● Finalize dates for next event
KIMIA	<ul style="list-style-type: none"> ● Plan details for next grad event
KAITLYNN	<ul style="list-style-type: none"> ● Continue running mentorship program
GAHEE & JASMINE	<ul style="list-style-type: none"> ● Jasmine - start planning items in semester end care packages ● Post discord and instagram story for burnaby mentor lunch and FAS event ● Last push for try/catch

Meeting ADJOURNED at 9:10PM