



Employment Opportunity

Hul'q'umi'num' Curriculum Developer

Reference No. QSL-QSE-HCD-0624

PURPOSE: Reporting to the Hul'q'umi'num' Program Manager, the purpose of the Hul'q'umi'num' Curriculum Developer is to develop Hul'q'umi'num' curriculum and assist Quw'utsun Smun'eem Elementary School staff with the implementation of the Hul'q'umi'num' program. This position is a full-time permanent position for the 2024/2025 school year beginning August 2024 working out of Quw'utsun Smun'eem Elementary School with minimal local travel required.

COMPENSATION AND BENEFITS: Cowichan Tribes offers an excellent benefit and pension plan available after successful completion of the probationary period. The position includes paid professional development and paid sick leave. This position also offers a competitive salary that will be contingent upon years' of service and Teacher Qualification Service Category.

Category 5: \$62,188.41 - \$99,819.06 annually
Category 5+: \$66,326.82 - \$106,908.89 annually
Category 6: \$67,770.45 - \$109,395.15 annually

RESPONSIBILITIES:

Development and Implementation of the Hul'q'umi'num' Program

- Work collaboratively with parents, administrators, the Hul'q'umi'num' Program team, teachers, and students in the development and implementation of the Hul'q'umi'num' program
- Support collaboration between all grades and teaching staff at Quw'utsun Smun'eem Elementary School
- Develop resources and assessment tools related to the program
- Provide instructional support where needed and adapt course delivery to the individual needs of each student
- Work in collaboration with the Quw'utsun Syuw'entst Lelum language team and staff to ensure alignment and to support shared professional development, resources, programming and Hul'q'umi'num' language and cultural opportunities
- Provide program reporting as required
- Liaise with Hul'q'umi'num' contacts in other communities
- Coordinate and share any Hul'q'umi'num' information
- Attend staff meetings and special events as required

Assist & Support Quw'utsun Smun'eem Elementary School Staff

- Assist team members in development, implementation, and evaluation of individual activities in the Hul'q'umi'num' program
- Provide professional guidance and support to staff for curriculum development and implementation of the Hul'q'umi'num' program
- Track and report performance data, strategies and methods for the Hul'q'umi'num' program
- Identify areas of need for further enhancement related to the Hul'q'umi'num' program
- Other related duties

*Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Indigenous ancestry.
We thank all applicants in advance but only shortlisted candidates will be contacted.*



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EDUCATION AND EXPERIENCE: *(please attach all required documents)*

- Bachelors of Education Degree required, Master's Degree an asset
- Valid Ministry of Education Teacher Regulation Branch certification required
- Minimum 2 years' elementary teaching experience required
- Minimum 2 years' curriculum development experience required
- Valid BC Drivers' License and reliable vehicle required
- First Aid / CPR-C required
- Effective December 1, 2021: full vaccination against COVID-19 is required to be eligible for employment at Cowichan Tribes. Employees must show Proof of Vaccination as a mandatory condition of employment

KNOWLEDGE, SKILLS, AND ABILITIES:

- Fluent spoken and written Hul'q'umi'num' language skills
- Knowledge of Cowichan culture, language, customs, and traditions
- Experience in working with Hul'q'umi'num' curriculum and assessments
- Experience developing and implementing curriculum
- Ability to use a variety of teaching and learning strategies that can accommodate the learning needs of all students
- Demonstrated ability to work effectively with school staff, parents and administration
- Knowledge of internal and external community resources
- Extensive knowledge of Quw'utsun Syuw'entst Lelum programs and services
- Extensive knowledge of Cowichan Tribes' relationship with FNESC and other external partners
- Well-developed written, oral, interpersonal and organizational skills
- Time management with the ability to multitask different tasks simultaneously
- Must be able to perform duties with minimal supervision

HOW TO APPLY: Interested applicants are invited to submit a current resume, a detailed cover letter and three references to Human Resources by email before the deadline with the Reference No. in the subject line of your email.

Reference # QSL-QSE-HCD-0624

Cowichan Tribes Human Resources Department

Email: resume@cowichantribes.com

Website: <http://www.cowichantribes.com/employment>

Deadline: **Wednesday, June 19, 2024 @ 4:00 p.m.**