

The Department of Global Humanities invites applications for the position of:

Sessional Instructors
Teaching Support Staff Union (TSSU)
Fall 2024

*Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and **are subject to both sufficient enrollment in the course, and budgetary authorization.** The Global Humanities Department follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.*

COURSES	HUM 231 D100: Daily Life in Ancient Greece and Rome, Burnaby	
DURATION	September 3 – December 23, 2024	
CONTACT HOURS	3	
RESERVE SESSIONAL POSITION	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

APPLICATION DEADLINE: July 22, 2024. Please send applications to the attention of Huyen Pham, Acting Manager, Academic and Administrative Services, Department of Global Humanities at email address: human@sfu.ca

QUALIFICATIONS:

- Minimum MA in Humanities or cognate discipline relevant to the course topic, completion of PhD coursework preferred, evidenced by a current CV
- Demonstrable teaching experience in the field of humanities from a multi-disciplinary and interdisciplinary approach
- Knowledge of relevant teaching methods
- The ability to supervise Teaching Assistants in accordance with the TSSU-SFU Collective Agreement

DOCUMENTS REQUIRED:

- A current curriculum vitae
- A list of past courses taught at SFU and/or another University or College, and the teaching evaluations from these courses
- Three current letters of reference, including at least one from a department/school/program for which courses have been taught, unless the applicant has recently taught for the department
- A brief course outline for the specific course you are applying to teach
- Statement of applicant's teaching pedagogy

Evaluation of the adequacy of these qualifications is at the Chair's discretion.

REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:

- Works closely with the Undergraduate Chair/ Department Chair/ Department Manager, and with Teaching Assistants
- Delivers instruction of all course content
- Manages platforms for the effective delivery of instruction
- Oversees Teaching Assistants while adhering to TSSU guidelines
- Holds regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course
- Holds regular office hours for students
- Undertakes the grading of assignments and examinations per the grading policies/practices of the Global Humanities
- Compiles final examination and term marks, and submits the final grades for students in the course
- Assesses grade appeals and DE grades as needed

OTHER INFORMATION: Departments may interview a short list of candidates

EQUITY: The University is committed to the principle of equity in employment. (See Policy [GP 19.](#))

PRIVACY: The information submitted with an application is collected under the authority of the *University Act* (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements.

The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant's qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782- 3237.

Salary: [TSSU Wage Schedule](#) for Sessional Instructors.

Starting from the Fall 2024 semester, please refer to the following wage schedule for Sessional Instructors. The schedule has been updated to also reflect amounts that excludes the vacation pay portion required for pension implementation. When submitting appointments to Payroll for processing, please use the rate excluding vacation pay.

Sessional Instructor	Effective May 1, 2024	
	Rate including 4% vacation pay	Rate excluding 4% vacation pay
Salary	\$ 1,816.000	\$ 1,746.154

The schedule below sets out the total compensation. The values expressed include the additional contact time (0.25 contact hours) and the initial contact hour.

Effective May 1, 2024 with a 1.87% General Wage Increase

Weekly Contact Hours	1	2	3	4	5	6
Sessional Salary (including 4% vacation pay)	\$ 4,086.00	\$ 5,902.00	\$ 7,718.00	\$ 9,534.00	\$ 11,350.00	\$ 13,166.00
Contact Hours Paid	2.25	3.25	4.25	5.25	6.25	7.25

Note: Rate of remuneration stated above includes 4% vacation pay

Weekly Contact Hours	1	2	3	4	5	6
Sessional Salary (excluding 4% vacation pay)	\$ 3,928.85	\$ 5,675.00	\$ 7,421.15	\$ 9,167.31	\$ 10,913.46	\$ 12,659.62
Contact Hours Paid	2.25	3.25	4.25	5.25	6.25	7.25

Note: Rate of remuneration stated above does not include 4% vacation pay