

## APPLICATION FORM

**GRADUATE STUDENT SUPPORT FUND**

## FACULTY OF ARTS AND SOCIAL SCIENCES

The **FASS Graduate Student Support Fund** provides **Research travel funding** between \$1000 and \$2000.

The FASS Deans Office will consider funding requests between \$1000 and \$2000 for travel to a conference or competition where the student is performing or presenting research; to a library, archive, research centre, or other research-related resource; or to another activity which requires travel and which is directly related to the student's research project or course of study. Support from this fund is not available for participation in co-op, internship placements, or field schools. This fund does not support travel to conferences at which a graduate student is not presenting.

Students may apply only once per academic year. Before applying for FASS research travel funding, graduate students must first apply to the following potential sources of research travel support, and provide evidence of having done so:

1. Dean of Graduate Studies (GPS). See Graduate Travel and Research Award (TARA)
2. Graduate Student Society (GSS) Professional Development Grants
3. Home Department or School
4. Faculty supervisor's grant funds (Tri-Council or other)

**Applications should include the following:**

- Explanation of reason for travel, and its integral connection to research in the graduate program. If the travel is conference-related, include the name and location of the conference and the abstract of the paper to be presented. This fund does not support travel to conferences at which a graduate student is not presenting.
- Detailed budget, including costs of airfare, accommodation, registration fees, and per diem.
- Other sources of support, and amounts, including evidence of requests for support from GPS, GSS, home department, and faculty supervisor's research funds.
- Signature and brief endorsement of supervisor or graduate chair.

**Questions**

Direct questions about the FASS Graduate Student Support Fund to the Associate Dean, Graduate and Postdoctoral Studies, [FASSsec@sfu.ca](mailto:FASSsec@sfu.ca)

**Freedom of Information and Protection of Privacy**

The information on this form is collected under the authority of the University Act (RSBC 1996, c. 468) and is needed to process your application for a scholarship or award. The information will be used to verify qualification and decide your eligibility for the award. If you receive the award, this information will form part of your student record and may be shared with SFU University Advancement to inform the award's funder and SFU Communications, for media releases. If you have any questions about the collection, use and disclosure of this information please contact the **Faculty of Arts and Social Sciences, FASSsec@sfu.ca**

# GRADUATE STUDENT SUPPORT FUND

## Research Travel Funding

First name	Surname
Student number	
Email	Phone
Department	Degree <input type="checkbox"/> Diploma <input type="checkbox"/> MA <input type="checkbox"/> PhD
Reason for travel, dates, and integral connection to research in the graduate program. If the travel is conference-related, include the name and location of the conference and attach the abstract of the paper to be presented.	

Expense Item	Amount	Description/Justification
Airfare (total)	\$	
Ground transportation	\$	
Accommodation (total)	\$	
Per diem (total)	\$	
Registration fees (total)	\$	
Other	\$	
Total Amount Requested	\$	

### Support from other sources

GPS	\$	
GSS	\$	
Home Dept/Unit	\$	
Supervisor funds	\$	
Other	\$	
Subtotal, other sources	\$	

Total amount requested from FASS Dean

\$
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Which semester are you applying for funding?

Signatures below indicate approval and acceptance of any special requirements described above.

Applicant name	Signature	Date
Supervisor name	Signature	Date

Please submit your completed application form to [fassecc@sfu.ca](mailto:fassecc@sfu.ca)