KICKSTARTER SEED GRANT

CALL FOR PROPOSALS

FASS is launching a new, one-time grant program to support faculty members in advancing their research to achieve greater visibility and/or external support. The competition is open to any FASS faculty member who submits a proposal. Up to $10,000 per faculty member will be awarded over a period of up to two years. If more than one faculty member is involved, the maximum amount awarded is $15,000 over two years. Support is available for a wide variety of scholarly purposes (but not teaching buyouts), which should be closely tied to the research objectives. Budget will be governed by the usual SFU Budget Guidelines and Travel and Business Expenses policy— see Research Personnel costs, Research Travel and Subsistence, and the Award Management Guidelines for eligible expenses. Priority will be given to those projects that bring greater visibility and external engagement to FASS research and/or that cultivate projects that are likely to secure external funding. Examples of possible expenses include (but are not restricted to):

- Open Access Publication Fees
- Travel Costs
- Seed money for creating a partnership or collaboration
- Funds to purchase or gather data
- Funding for student training and support
- Funds to run a workshop or conference at SFU
- Funds to develop translational materials bringing your research to a wide audience

Information Sessions: September 14, 2023, 2:30-3:30pm via Zoom
Please register by September 13, 2023. The zoom link will be send out the morning of September 14, 2023.

https://www.eventbrite.ca/e/new-fass-grants-information-session-tickets-715439668307?aff=oddtdtcreator

October 12, 2023, 1:30-2:30pm via Zoom
Registration link will come out end of September.

Final Proposals Due: November 16, 2023

Award Notification: January 2024

OVERVIEW OF THE APPLICATION PROCESS

Applications may be submitted by an individual faculty member or by a team of two faculty members. Applications must explain how the project will advance their research agenda and will bring new visibility and/or external engagement. In 2 pages, clearly and succinctly outline a plan for promoting your research within or outside of SFU in terms of five points (word counts are just guidelines but the overall limit of 2 pages is firm):

a. A brief description or summary of the project (~150words)
b. How does the project advance research in your field of study? (~200 words)

c. How will your project enhance the visibility or impact of SFU research and researchers? (e.g. Will you publish in a particularly high-visibility outlet, help a community or apply for an external grant?) (~200 words)
d. What is the project timeline? (completed in 2 years or less). (~150 words).
e. How will you use the requested funds? Provide a budget justification that relates the funds requested to the research goals and grant program objectives. (150 words)
f. A reference list (as appropriate. Note: references not included in 2-page limit)

PROPOSAL SUBMISSION

Principal Investigator must complete an [online application](#) and submit required documents by **on November 16, 2023.** Please contact Jennifer Chutter, FASS Special Projects Manager, for support with the online application form at jennifer_chutter@sfu.ca.

The application will be submitted by uploading documents to this online application form:
https://forms.office.com/r/MT4xA3qyRY

Final Proposal Submission Requirements

1. Online application form will require the Principal Investigator to provide the following information:
   a. Title
   b. Principal investigator,
   c. Co-investigators, as appropriate
   d. Total budget amount
   e. Information as to whether ethics, biohazard or animal care review is required.
   f. The PI's attestation as to the accuracy and completeness of the information in the proposal.

2. Research plan providing a timeline and budget justification (single-spaced, one-inch margins, 12-point font, doc, docx, PDF) **2 pages maximum.**

3. CVs of all team members listing the more relevant contributions to the proposed topic (**2 pages max per person**).

4. Kickstarter Budget Form

5. Reference List (if applicable)

Review Process

Proposals will be assessed by a multidisciplinary committee appointed by the Dean. Proposals must be accessible to a broad audience.

Post-award Reporting Requirements

Six months after the end of the grant, grant winners will be expected to submit a brief report (maximum 1-page) explaining how they used the funding to achieve their research goals (similar to the small SSHRC requirements).