

**MEMO**

Date: October 2024

To: Senate

From: Julia Denholm, Dean, Lifelong Learning

Re: **2023/2024 Senate Committee on Continuing Studies Annual Report to Senate**

For Senate's information, please find enclosed the 2023/2024 Annual Report of the Senate Committee on Continuing Studies.

Within Lifelong Learning, the Continuing Studies area offers over two dozen programs and hundreds of courses to learners on virtually every continent. We partner with numerous associations to align our programming with professional certifications that meet learners' goals throughout their careers. Last year, non-credit education provided flexible learning opportunities to over 6,100 students of all ages.

The Senate Committee on Continuing Studies is responsible to review all non-credit certificates and diplomas offered by the University. On behalf of the University, I would like to thank the members of the committee for supporting this important work.

As our [SFU Lifelong Learning Community Report for 2023/2024](#) highlights, your support helps to empower learners, build communities and extend the reach of SFU within Canada and around the world.

A handwritten signature in black ink, appearing to be 'Julia Denholm', with a long horizontal line extending to the right.

Julia Denholm, PhD

Chair, Senate Committee on Continuing Studies

Dean, Lifelong Learning

Simon Fraser University

Senate Committee on Continuing Studies Annual Report to Senate for 2023/2024

Composition and Mandate

The current membership of the Senate Committee on Continuing Studies (SCCS) is the Dean of Lifelong Learning (chair), Dean of Libraries, two faculty members, two at-large members, one convocation member and one student (see Appendix A). The SCCS meets twice each calendar year (fall and spring) and is responsible to advise Senate on policy with respect to the overall development of the University's non-credit certificates and diplomas. The Committee also reviews and approves proposals for non-credit certificates and non-credit diplomas, which includes the establishment of, changes to, and discontinuance of non-credit certificates and non-credit diplomas. The SCCS reports its activities annually to Senate.

Actions of the SCCS in Academic Year 2023/2024

The Senate Committee on Continuing Studies met on October 17, 2023 and May 14, 2024

At the Fall 2023 meeting the Committee

- ratified the Annual Report to Senate for 2022/2023
- approved 349 non-credit certificate and diploma graduates
- approved discontinuances of: Sustainable Community Development Certificate, Next Generation Transportation Certificate, Community Data Science Certificate, and New Media Journalism Certificate
- received for information suspensions of: Interpretation and Translation Diploma, Social Innovation Certificate, and Public Relations Program

At the Spring 2024 meeting the Committee:

- approved 566 non-credit certificate and diploma graduates
- approved new program Risk Management Professional Certificate
- approved program renewal Public Relations Certificate
- approved discontinuance of Occupational, Health, and Safety Certificate
- received for information suspension of Community Economic Development Certificate

Total enrollments in Lifelong Learning's credit and non-credit courses are provided in Appendix B.

Appendix A

Senate Committee on Continuing Studies, 2023-2024 Members

Julia Denholm, Dean, Lifelong Learning (Chair)

Ebony Magnus, Library Services

Vance Williams, Faculty Senator

Daniel Leznoff, Faculty Senator

Margaret Hall, Faculty Member

Matt Martell, Faculty Member

Barbara Szymczyk, Senator (at-large)

Abdul Zahir, Member of the University Community (at-large)

Cristina Eftenaru, Convocation Senator

Jessica Simpson, Student

Appendix B

Lifelong Learning Enrollment, Fiscal Year 2023/2024

PROGRAM	FEE-BASED REGISTRATIONS	FREE and SPONSORED REGISTRATIONS
CAREER AND PROFESSIONAL PROGRAMS	8,090	-
CREATIVE WRITING PROGRAM	546	2,711
DOWNTOWN EASTSIDE TECH CAFÉS	-	948
ENGLISH LANGUAGE AND CULTURE PROGRAM	493	-
LEADERSHIP AND COMMUNITY BUILDING PROGRAMS	1,893	1,507
LIBERAL ARTS AND 55+ PROGRAMS	2,217	900
TOTAL ENROLLMENT	13,239	6,066