**Proposal to Fast Track Program Termination**

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study

2. Location of the program

3. Faculty(ies), Department(s), or School(s) offering the program

4. Proposed date for dissolution

5. Reasons for discontinuance and dissolution of the program, such as:

* Insufficient resources
* Lack of enrollment demand
* Curricular issues
* Inability to provide appropriate educational environment and/or supports

6. Plan for phasing out of program:

1. Steps taken to consult with students
2. Steps taken to consult with impacted instructors and staff
3. Steps taken to ensure students in the program have the opportunity to complete the program
4. Confirmation of consultation with other impacted departments and faculties

7. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed).